

S.D.S.F.A. BY-LAWS

SECTION 1 - INTRODUCTION & INTERPRETATION

1-1 ADMINISTRATION

Any matter not specifically covered by The Constitution, By-Laws or Competition Rules of The Association or its parent bodies, shall be determined by the M.C.

1-2 DEFINITIONS

1-2.1 The phrases “these rules” and “the Association rules” and any such similar terminology shall be taken to mean The Constitution, BY-LAWS and COMPETITION RULES as promulgated by this association.

1-2.2 For the purpose of these rules any reference to “year”, unless the context otherwise indicates, shall mean the period from November 1st up to and including the following October 31st.

1-2.3 For the purpose of these rules the masculine gender shall be read to mean both masculine and feminine, except where the rule deals specifically with one sex, in which case the gender shall read as applicable to that sex. Words importing the singular include the plural and vice versa.

1-2.4 Where the following abbreviations appear throughout these rules, they shall have meanings set here under:

A.G.M.	Annual General Meeting.
E.C.M.	Executive Committee Meeting.
A.M.	Association Meeting.
S.G.M.	Special General Meeting.
M.C.	Management Committee.
M.C.M.	Management Committee Meeting.
F.N.S.W.	Football New South Wales Ltd.
P.D.&J.C.	Protest, Disputes & Judiciary Committee.
S.D.S.R.I.	Southern Districts Soccer Referees Incorporated.

1-3 ALTERATIONS TO BY-LAWS

1-3.1 Notwithstanding anything else contained herein, The Association may alter and repeal all such By-laws as it may deem necessary or expedient for the proper conduct and management of the Association. In particular, but not only, it may, by By-law regulate the control and management of all business administered by the association.

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- 1-3.2**
- a. Each Member Club shall have the right to apply for variations to the By-laws.
 - b. Variations to the By-laws in accordance with this paragraph will only be considered at an A.G.M. or S.G.M.
 - c. Notice of motion for such variation will close with the SDSFA Office Administration by close of business not later than twenty-eight (28) days prior to the date set for the A.G.M. or S.G.M.
 - d. The By-laws shall only be varied by a majority vote of those in attendance and entitled to vote.
- 1-3.3** For the purposes of conducting a trial of any alteration, amendment, variation to or implementation of a new procedure and/or to any competition rule in circumstances where an existing By-Law may be breached by virtue of the trial, the MC may with the approval of member clubs, implement the trial notwithstanding any such breach of the By-Law.

1-4 ALTERATIONS TO COMPETITION RULES

- 1-4.1** In pursuance of efficient administration and control of competitions conducted by the Association, rules shall be formulated and shall be known as Competition Rules.
- 1-4.2** Meetings will be convened to determine amendments to the Competition Rules prior to the commencement of that season or where deemed necessary by the M.C.

SECTION 2 - DIRECTORS/MC COMMITTEES & PATRONS

2-1 DIRECTORS/MC OF THE ASSOCIATION

The Directors/ MC of the Association, as listed in The Constitution, shall have the functions and duties as follows:

DIRECTORS / MC, COMMITTEES & PATRONS.

2-1.1 PRESIDENT / DIRECTOR

- a. The President shall:**
- i. Be elected every three years alternate to the Secretary.
 - ii. Be Chairman at all meetings, but not necessarily those of the P.D. & J.C., and as Chairman if the votes are equal, shall be entitled to a second or casting vote.

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- iii. Conduct such meetings in accordance with the Rules of the Association and generally accepted principles of the conduct of meetings.
- iv. The President shall be an ex-officio member of all subcommittees.
- v. Be a member delegate to FNSW representing the association.
- vi. Prepare an annual budget of his portfolio for presentation to the Board

2-1.2 VICE-PRESIDENT / DIRECTOR

a. The Vice President shall:

- i. In the absence of the President at any meeting, shall be the Chairman.
- ii. Be elected for three years alternate with the President.
- iii. On appointment be Chairman of the Appeals Committee, with both a deliberative vote and a casting vote.
- iv. Be responsible for the storage of and safekeeping of all of the Associations property and equipment.
- v. Be responsible for the Purchase of equipment and appropriate purchase order procedures of the Association.
- vi. Be responsible for the purchasing and the keeping of Association uniform and game match equipment, including insuring that stock records are maintained.
- vii. Be responsible for the purchasing, monitoring and distributing of the Association awards, medals, shields and trophies, including perpetual shields and trophies.
- viii. Prepare and maintain a procedure manual of the duties and responsibilities of office in order that the Directors / Management Committee, in his absence, has the ability to conduct the business of the office of Vice President and of Parks Development and Improvements.
- ix. Be the Chairman of the SDSFA Parks Management sub- Committee and report back to the Directors / Management Committee.
- x. Be Responsible for programming and the keeping of maintenance programs for all the Association Home Grounds.
- xi. Assist the SDSFA Parks Management Building Committee with their programs for repairs and maintenance on behalf of the Association, attend their meetings, liaise with local councils and report back to the board.
- xii. Assist the Ash Rd Complex Parks Management Committee chairperson with their programs of repairs and maintenance and with Council.

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- xiii. Prepare an annual budget of his portfolio for presentation to the Board

2-1.3 SECRETARY / DIRECTOR

a. The Secretary shall:

- i. Be elected every three years alternate to the President.
- ii. Attend to the General Business of the Association.
- iii. Accept any money due, and give an interim receipt thereof.
- iv. Pay to the Treasurer all monies received within seven (7) days.
- v. Record any action taken by the Executive Committee between Meetings, and submit a report to the Directors / M.C.
- vi. Attend to correspondence.
- vii. Be responsible for the preparing of the Annual Report.
- viii. Be a member delegate to FNSW representing the Association or his nominee.
- ix. Arrange appropriate insurance cover in respect of the Association
- x. Be an ex-officio member of all subcommittees.
- xi. Undertake any other duties found necessary in the carrying out of the above functions.
- xii. Be responsible for liaising with all schools within the Association for the purpose of game development and recruitment of our Sport.
- xiii. Responsible for Game Development of the Associations Futsal Football.
- xiv. Prepare and maintain a procedure manual of the duties and responsibilities of office in order that the Directors, in his absence, have the ability to conduct the business of Game Development and Recruitment.
- xv. Be responsible for liaising with all Councils within the Association for the purpose of Parks Development and Improvements for our Members and the Sport.
- xvi. Be available to assist members in seeking possible funding for the Development and Improvement of Parks in conjunction with the Treasurer.
- xvii. Prepare an annual budget of his portfolio for presentation to the Board

2-1.4 ASSISTANT SECRETARY / DIRECTOR

a. The Assistant Secretary shall:

- i. Be elected for three years, alternate to the Secretary.
- ii. Keep a record of attendance of Club Members and their delegates at all A.G.M.'S, G.M.'S, EOGM'S, M.C.M.'S and S.G.M.'S.
- iii. Take a true minute of all meetings.

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- iv. Notwithstanding anything elsewhere contained within these By Laws, the Assistant Secretary shall carry out the duties of the Secretary in the latter's absence.
- v. Be responsible for and undertake-have the-carriage of the role of the Association's representative and/ or coordinator for the State Titles.
- vi. Hold a position on the management Committee of Southern Districts Representative Football Club Inc. (Southern Districts Raiders FC), SDSFA / FNSW State League Club, division of the Association and be responsible for liaison and reporting back to the Directors / SDSFA Management Committee.
- vii. Be responsible for representing the Board on the selection and appointments of coaches, by holding a position on the coaches selection and appointments advisory committee and report back to the Board.
- viii. Prepare and maintain a procedure manual of the duties and responsibilities of office in order that the Directors / Management Committee, in his absence, has the ability to conduct the business of the office of Assistant Secretary.
- ix. Prepare an annual budget of his portfolio for presentation to the Board

2-1.5 TREASURER / DIRECTOR

a. The Treasurer shall:

- i. Be elected every three years but alternate to both the President & Secretary.
- ii. Receive all monies, giving an official receipt in return, and bank same in the Association's Bank Account within seven (7) days.
- iii. Take charge of the bank books.
- iv. Produce the bank books at each M.C.M. and A.M.
- v. Prepare a financial statement and submit it to each M.C.M. and A.M.
- vi. Pay all accounts passed for payment in accordance with these rules.
- vii. Present an audited financial statement and submit it to the A.G.M.
- viii. Be responsible for the undertaking of being the Associations Ground Marshal coordinator.
- ix. Responsible for the submission and filing of any and all financial grants with Governments and/or Government instrumentalities
- x. Assist as the SDSFA liaison officer at the request of Member Clubs whenever possible with Government and/or Government instrumentalities.

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- xi. Prepare and maintain a procedure manual of the duties and responsibilities of office in order that the Directors / Management Committee, in his absence, has the ability to conduct the business of the office of Treasurer
- xii. Be responsible for liaising with the SDSRI Referees for the purpose of assisting in the Recruitment of match officials, and attend their Monthly General Meetings as the Association Delegate and report back to the board.
- xiii. Be available to assist members in seeking possible funding for the Development and Improvement of Parks in conjunction with the Secretary.
- xiv. Prepare an annual budget of his portfolio for presentation to the Board
- xv. Prepare the annual association budget for presentation to the Board

2-1.6 PUBLICITY, MARKETING & PROMOTIONS / DIRECTOR

a. The Publicity, Marketing & Promotions Director shall:

- i. Be elected for three years with the Secretary.
- ii. Be responsible for publishing, marketing and promoting all fixtures and activities of the Association and their sponsors so as to gain maximum advantage for the District.
- iii. Be responsible for and liaise with local newspaper groups for the Association media requirements and the furnishing of SDSFA News and or reports to the newspaper groups.
- iv. Responsible for the receiving of SDSFA local match day reports and the posting of such reports on a weekly schedule to SDSFA Web site.
- v. Responsible of the taking of the Association Photographical needs and or activities, and the keeping of the Association photographical equipment.
- vi. Responsible for the publication of the SDSFA Monthly newsletter.
- vii. Responsible for the undertaking of securing the Association's Sponsorships and liaison with such Sponsor.
- viii. Responsible for the undertaking and securing of the advertising for the Association's publications such as the yearly Competition booklet, the Grand Final booklet and the Association Web Site.
- ix. Prepare and maintain a procedure manual of the duties and responsibilities of office in order that the Directors / Management Committee, in his absence, has the ability to conduct the business of the office of Publicity, Marketing & Promotions
- x. Prepare an annual budget of his portfolio for presentation to the Board

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2-1.7 REPRESENTATIVE CONVENER.

Appointed position by the Directors / MC.

a. Duties and Responsibilities of the Representative Convener.

- i. Responsible for the Coaching Director and ensuring that the coaching director prepared in writing a schedule and implementation procedure manual of all Development Programs for the Association, incorporating player development, Grass roots Coaches development and Apprentice coaches program.
- ii. Responsible for appointing representative Coaches and Managers in conjunction with the Coaching Director.
- iii. To Co- ordinate weekly match reports from Coaches and Managers of their respective representative teams and ensure that such reports are made available to the Publicity Officer and Directors / MC on a weekly basis.
- iv. Prepare and maintain a procedure manual of the duties and responsibilities of the Representative convener in aid of the proper functioning and administration of the role
- v. Responsible for the monitoring and distribution of the Representative trophies.
- vi. Receive all SDSFA representative match day reports and ensure that the reports are posted on a weekly schedule to SDSFA Web site.

2-1.8 WOMEN'S SUPER LEAGUE CONVENER.

Appointed position by the Directors / MC.

b. Duties and Responsibilities of the WSL Convener.

- i. Responsible for and in consultation with the Coaching Director for preparing in writing a procedure manual of all Girls Development Programs for SDSFA
- ii. Responsible for the implementation of all Development programs;
- iii. Responsible for selecting and appointing WSL Coaches and Managers in conjunction with the Coaching Director.
- iv. To co-ordinate weekly match reports from Coaches and Managers of their respective representative teams and insure that such reports are made available to the Publicity, Marketing and Promotions Director on a weekly basis.
- v. Prepare and maintain a procedure manual of the duties and responsibilities of the WSL convener in aid of the proper functioning and administration of the role
- vi. Responsible for the, selection and ordering (in conjunction with the Vice President) and the awarding, monitoring and the distribution of WSL trophies.

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- vii. Receive all SDSFA WSL match day reports and ensure that the reports are posted on weekly to the SDSFA Web site.
- viii. Prepare an annual budget for presentation to the Board and to ensure that the WSL expenditure is kept within budget.
- ix. Assist with the conducting of the annual presentation of the WSL.

2-1.9 OFFICE ADMINISTRATION RESPONSIBILITY.

To administer the affairs of the Association where, when and as required by the Directors / Management Committee.

- a. To set up a **Competition Department** and administer all SDSFA operated Competitions and shall:
 - i. Compile all SDSFA organised competitions and administering those competitions according to the competition rules.
 - ii. Record the results and prepare and maintain a running point score.
 - iii. Compile a record of all competitions that SDSFA competes in for that year for future reference and shall submit a report on all competitions to each M.C.M. and A.M.
 - iv. Be responsible for Team Recording and the checking of team sheets each week against the register.
 - v. File and maintain all Team Sheets.
 - vi. Issue any competition or team sheet fines for member Clubs to the Treasurer for invoicing.
 - vii. Furnish a report to the Secretary for and at each M.C.M or A.M.
 - viii. Prepare and maintain a procedure manual of the duties and responsibilities of the competition department in aid of the proper functioning and administration of the competition department.
- b. To set up a **Registration Department** and administer all SDSFA Registration requirements and shall:
 - i. subject to direction from the Directors / MC have under its control and management all procedures and matters pertaining to the registration of all players, coaches, managers, officials and such further classifications as from time to time the Directors / MC shall require.
 - ii. Oversight and to provide initial and ongoing training for Club Registrars in any all Registration procedures.
 - iii. Undertake all registration and printing of ID cards / ID Sheets.

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- iv. Keeping a detailed register of all registrations.
- v. Ensure that the Association's system of recording registration data is kept up-to-date and is regularly upgraded and backed up with the backup kept off site.
- vi. Furnish of a report at each M.C.M. and A.M.
- vii. To do all things necessary to ensure that registrations are recorded promptly
- viii. Keep a register of all defaulting and disqualified players as received from the P.D. and J.C, Directors / M.C or A.M.
- ix. Prepare and maintain a procedure manual of the duties and responsibilities of the registration department in aid of the proper functioning and administration of the registration department

2-1.10 SUB-COMMITTEES

Where necessary the M.C.may appoint Sub-Committees to assist M.C. Members in the completion of their duties.

2-1.11 SOUTHERN DISTRICTS REPRESENTATIVE FOOTBALL CLUB

DIRECTORS/COMMITTEE

Composition of the Southern Districts Representative Football Club (SDRFC) Board
Directors must all be members of the SDRFC and who shall be nominated and appointed by the SDSFA Board.

2-2 EXECUTIVE COMMITTEE

2-2.1 The Executive Committee of The Association shall consist of the Executive Directors of The Association, namely:

- a. The President.
- b. The Secretary.
- c. The Treasurer.

2-2.2 None of these positions may be occupied by a committee member of The Referee's Association.

2-2.3 The Executive Committee shall be empowered to deal with all matters of urgency in the interests of The Association. They shall report their actions to the next A.M. or M.C.M. whichever occurs first.

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2-3 MANAGEMENT COMMITTEE

- 2-3.1** The M.C. of The Association shall consist of The Directors of The Association as per the Constitution.
- 2-3.2** No more than two (2) persons from any one Member Club shall be allowed on the M.C. at any one time.
- 2-3.3** The order of business at any M.C.M. shall be the same as described herein for an A.M.
- 2-3.4** The duties and functions of the M.C. shall include the following:
- a.** Admission or rejection of applications by clubs for membership.
 - b.** Admission or rejection of applications for registration of players, coaches and managers.
 - c.** Approval or rejection of a player's application for transfer.
 - d.** The suspension or expulsion of any club, team or player, coach or manager from participation in any competition or matches under the jurisdiction of this Association.
 - e.** The imposition of fines, bonds or such other penalty on any club, team, player, coach, manager or other official of a club.
 - f.** The suspension or expulsion of any Club Official from participation in the Association's affairs where such a Club Official is deemed guilty of conduct considered prejudicial to the interest of the Association.
 - g.** The control and management of all finances of the Association with the exception of any honorarium to the Secretary.
- 2-3.5** The M.C. when elected shall declare their current position or anticipated involvement with Member Clubs, also to advise any changes to their position at the next M.C.M. or A.M. whichever comes first.

2-4 PROTEST, DISPUTES & JUDICIARY COMMITTEE

- 2-4.1** The P.D. and J.C. shall be set up as a sub-committee of the Management Committee and be composed of at least four (4) members, as set out hereunder:
- a.** A minimum of two (2) shall be elected at the A.G.M.
 - b.** The Management Committee shall appoint a Chairman, not being a member of the sitting Management Committee before the start of each season, or in his absence, a Chairman shall be elected from those members present.
 - c.** No member of the Committee shall be a registered player.
 - d.** No member of the S.D.S.R.I. to sit on the P.D. and J.C.

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- e. Should a member of the Committeeman's Club be on trial the said Committeeman shall take no part in the hearing or the voting.
 - f. Any person elected or requested to sit on the P.D. and J.C. shall be obligated to declare any interest in a Club matter being heard or in a person who is appearing before the said Committee.
 - g. All members of the P.D. and J.C., other than those qualifying as S.D.S.F.A., Directors, and those appointed at the AGM shall be nominated, in writing by their Club Secretary.
 - h. No more than one (1) person from the same club shall be allowed on the P.D. and J.C. at any one time.
- 2-4.2** The P.D. and J.C. shall not be required to meet more than once in any seven (7) day period.
- 2-4.3** The meeting shall convene with a quorum of three (3) members.
- 2-4.4** The P. D. and J. C. are delegated to investigate and hear all matters, and make decisions and determinations, relating to the following:
- a. Any player who is dismissed from the field of play by the person officiating as the referee.
 - b. Any person howsoever reported to the Association for alleged, violent conduct, conduct unbecoming, or otherwise.
 - c. Adjudicate on match protests, disputes, terminated matches or forfeited matches as referred by the Competition Department.
- 2-4.5** Each member of the P.D. and J.C. shall have one deliberate vote, and the Chairman a casting vote. The Chairman shall report in writing on all matters of the P.D. and J.C. to the M.C.
- 2-4.6** All meetings shall be conducted informally, the rules of evidence shall not apply, and procedural fairness shall apply to all persons appearing before the P.D. & J.C.
- 2-4.7 CITING OF PERSONS**
- (i) Where the P.D. and J.C, upon receipt of a report relating to any incident or matter decides to cite a person to appear before the PD&JC, the person shall be given at least forty eight (48) hours prior notice to appear at a time and on a date being not later than thirty days (30) days following the incident or matter.
 - (ii) If as a result of an investigation into any incident or matter, should it become necessary to further cite any additional person to appear before the PD and JC this additional person shall be given not less than forty eight (48) hours notice to appear at

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a time and on a date being not later than thirty (30) days following the further citation date.

- (iii) Provided that the citation notice is served within the time limitation imposed by this By Law, the PD and JC of its own motion or at the request of the cited person, may adjourn the hearing or further investigation into the incident or matter to a time and date beyond the initial time limitation imposed in (i) and (ii) above.

2-4.8

- a. If a Person fails to respond to a Notice, the PD&JC or MC shall determine the matter ex parte.
- b. An ex parte decision of the PD&JC or Mc has the same force and effect as if the determination was made after a full hearing before the PD&JC or MC.
- c. Failure to attend a PD&JC or MC hearing may also incur a fee of \$250.00 for each person directed to appear and who fails to appear.
- d. Where the party Member or Participant are required to give evidence and / or produce information or other material refuses or fails to attend and give evidence, the PD&JC or MC may suspend the party from Competition or membership privileges of SDSFA until lifting of the suspension.

2-5 APPEALS COMMITTEE

2-5.1 The Appeals Committee shall comprise of Executive Members of six (6) Member Clubs.

2-5.2 A quorum shall comprise of four (4) Member Clubs under the Chairmanship of the Vice President whom shall have a casting vote.

2-5.3 A roster system will be used to ascertain which Clubs comprise each Appeals Committee and failure to attend such Committee will result in that Club's Executive Committee appearing before the M.C. for determination of penalty, if any.

2-6 REVIEW TRIBUNAL

2-6.1 A Review Tribunal ('RT') shall be established as a subcommittee of the Board.

2-6.2 The RT shall be comprised of 1 qualified person appointed by the Board.

2-6.3 The RT is delegated:

- i. to review all decisions of the Board, the PD&JC and/or of the Appeals Committee, and Members relating to conduct by employees and/or volunteers of SDSFA and its Members, and to make a determination as to whether the conduct complained of is 'reportable conduct' within the meaning of the Commission for Children and Young People Act 1989, ('the legislation'),

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- ii. to receive for review from the Board, the PD&JC and from the Appeals Committee and Members all reports, all material and all evidence and documents as well as written reasons relating to the matter listed before the Board, the PD&JC for determination and the Appeals Committee on appeal and the Member and to make as expeditiously as in all of the circumstances is reasonable a determination as to whether the conduct is reportable conduct under the Act,
- iii. to refer the RT determination as to reportable conduct, to the Board for ratification,
- iv. to prepare and serve all statutory notices and lodge with the Commission for Children and Young People, the RT determination as to reportable conduct..
- v. The RT shall retain all review files and documents.

2-7 PATRONS

2-7.1 Invitations may be extended to:

- a. State Members of Government of Liverpool and Fairfield.
- b. Mayors of Liverpool and Fairfield.
- c. Any other person or organization, as nominated.

SECTION 3 - MEETINGS

3-1 TIMES

- 3-1.1** Unless otherwise notified all meetings shall commence at 7.30p.m. All meetings shall finish no later than 10.30pm.
- 3-1.2** Variation to the starting of a meeting shall be included in any mandatory notification but shall not be less than seven (7) days.
- 3-1.3** Extensions to the finishing time of any meeting may be granted at the discretion of the Chairman.

3-2 ANNUAL GENERAL AND SPECIAL GENERAL MEETINGS

3-2.1 The A.G.M. shall be held no later than the 3rd Sunday in November.

3-2.2 The order of business at an A.G.M. shall be as follows:

- a. Reading of minutes of previous A.G.M. if requested.
- b. Presentation for adoption of the Annual Report and the Auditor's Financial Statement.
- c. Consideration of the granting of Honorarium.
- d. Declaration of vacant offices.
- e. Election of officials.

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- f. Appointment of the auditor and of the Public Officer.
 - g. Alterations to the Rules.
 - h. Business on notice.
 - i. General Business.
 - j. Endorsement of Patrons.
- 3-2.3** Each retiring official and member of the M.C. shall be entitled to one (1) vote.
- 3-2.4** At the A.G.M. and S.G.M.'s the accepted rules of debate shall apply.
- 3-2.5** Any member Club failing to be represented at a S.G.M. or A.G.M. or departing from same without first being excused by the Chairman will be liable to be fined the amount laid down in these Rules.
- 3-3 ASSOCIATION MEETINGS**
- 3-3.1** Association Meetings will be held where practicable during the first week in each month, commencing February through to and including September or as otherwise notified. Notification shall be given to all officials, clubs and the Referee's Association.
- 3-3.2** Association Meetings shall comprise of the Directors of the Association as set out in The Constitution together with delegates from Member Clubs on the same basis of representation as at the A.G.M.
- 3-3.3** At all A.M.'s a quorum shall consist of a number equal to one-sixth of those persons entitled to be present (not including Life Members of the Association, present in that capacity).
- 3-3.4** The order of business at an A.M. shall be:
- a. Reading and confirmation of Minutes of previous A.M.
 - b. Business arising out of previous Minutes.
 - c. Correspondence.
 - d. Financial Statements.
 - e. Reports by Directors, the Association representatives, Referee's delegates, and others as requested.
 - f. Motions on Notice.
 - g. General Business.
- 3-3.5** Except as provided for under SPECIAL GENERAL MEETINGS any resolution of an A.M. may be reviewed at a subsequent A.M. provided the SDSFA Office Administration is notified in writing at least fourteen (14) days prior to the next A.M. of the intention to seek a review.
- 3-3.6** At all A.M.'s the accepted rules of debate shall apply.

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- 3-3.7** Each M.C. Director and Delegate present shall be entitled to one and only one (1) deliberate vote. The Chairman shall have the casting vote.
- 3-3.8** Except where otherwise specifically provided by these rules, all decisions made at an A.M. shall have effect for the year in which they were made.
- 3-3.9** Any Member Club failing to be represented before 8.00p.m. at an A.M., or departing from same without first being excused by the Chairman, will be liable to be fined the amount laid down in these rules.

3-4 DELEGATES

- 3-4.1** Each Member Club shall notify the SDSFA Office Administration in writing of the two (2) Delegates chosen to represent it. Each Delegate shall, except as otherwise provided, retain his powers unless and until the Secretary is notified in writing by the relevant Club of any alteration.\
- 3-4.2** Where any Delegate is unable to be present at any S.G.M., A.M. or A.G.M. the Secretary of the Club may notify the SDSFA Office Administration of a substitute wherever time allows.
- 3-4.3** All Clubs must be represented by at least one Delegate or they will be fined the amount specified in these rules. No apologies will be accepted. Exemption to this rule may only be granted by the M.C. in the case of extreme conditions e.g. accident en route, natural disaster.

SECTION 4 – MEMBERSHIP

4-1 MEMBERSHIP QUALIFICATIONS

- 4-1.1** All clubs playing Soccer football under the rules laid down by The International Board shall be eligible to apply for membership, subject to the requirements laid down in the Constitution; it's associated By-laws and Competition Rules.
- 4-1.2** In the event of any Member Club operating under rules which are in any part in variance with these rules, then these rules shall take precedence.
- 4-1.3** Any member or social member wishing to participate in competitions or matches conducted by the Association must be a Member or social member of the Association. Notwithstanding this requirement, other Associations, Clubs or teams may be invited to take part in certain competitions, where the rules for those competitions specifically permit the same.
- 4-1.4** All clubs shall submit names of its E.C. Members, their addresses and telephone numbers on the Application for Membership Form and pay the nomination and annual subscription fees as set down by the M.C. annually (Ref. 10-2.2).

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- 4-1.5** Each club shall have its playing strip registered and approved by the M.C. and shall submit a post card size colour photograph of the Club Uniform which will be retained by the Association.
- 4-1.6** Each club is required to collect minutes, accounts, competition draws and changes each week from the nominated venue between the A.M.'s as specified in these rules unless otherwise directed by the SDSFA Office Administration.
- 4-1.7** Any club desiring to change its name, title or colours shall submit its proposal to the next M.C.M. following the A.G.M. for approval.
- 4-1.8** Each club shall, upon membership, be supplied with a copy of these rules (for which acknowledgment shall be given) such acknowledgment being regarded as sufficient proof that its members are aware of all incurred responsibilities.
- 4-1.9** Any club, which complies with one of the following criteria:
- a.** New Member Club.
 - b.** Member Club unfinancial at the A.G.M.
 - c.** Member Club not represented by at least one Delegate at the A.G.M.
 - d.** Lapsed Membership (Section 12).
- shall be required to lodge a bond, the amount of which is specified elsewhere in these rules. Such bond is a one-time payment and will be refunded to the Member Club at such time as the club ceases to be a member with S.D.S.F.A.Inc., and all financial commitments are satisfied.
- 4-1.10** Membership of the Association is from 1st January to 31st December.
- 4-1.11** As a condition of membership of the Association, the Club's, Rules, By-laws or Constitution' must contain the following provision;
- 'The Club shall do all such things necessary to implement and enforce any decision of the Southern Districts Soccer Football Association Incorporated and/or Football New South Wales Limited, relating to any player, official or person who is a member of, or player with the Club, or seeks to be a member of, or player with the Club.'
- 4-2 LAPSE AND TERMINATION OF MEMBERSHIP**
- 4-2.1** Membership shall lapse at the A.G.M. if the Member Club is not represented by at least one Delegate or if the club has not cleared all outstanding debts with the Association prior to the A.G.M
- 4-2.2** A Member Club whose membership has lapsed may not exercise any of the privileges of a Member Club until such time as its membership renewal has been approved.
- 4-2.3** Any Club whose membership has lapsed may apply for membership renewal.

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4-2.4 Any club wishing to resign from the Association shall indicate the same in writing to the SDSFA Office Administration. No resignation will be accepted unless all outstanding monies and dues are paid.

4-2.5 Any Member Club failing to attend two (2) consecutive A.M.'s or more without reasonable written excuse to the acceptance of the M.C. shall be deemed to have lapsed membership. (See By-Law 12-2).

4-3 NEW MEMBERSHIP

4-3.1 Application for new membership from clubs must be submitted in writing at least twenty-eight (28) days prior to the A.G.M. and comply with the following criteria:

- a. The club is able to satisfy the Association that the area that such a club seeks to represent is not already satisfactorily represented by a Member Club.
- b. The new club must be incorporated.
- c. The club is able to field a minimum of five (5) junior teams (two x SSF teams equal to one junior team).
- d. Each team proposed to be entered by the club in the Association's competitions must consist of a majority of players who have not registered with a Member Club during the preceding two (2) years.
- e. The club is able to provide its own home ground.
- f. The proposed name of the club is approved.
- g. The new Club's playing fields must not be closer than 3kms from other existing members Club's playing fields.

4-3.2 All Clubs seeking new membership will comply with all of the other requirements of membership contained herein.

4-3.3 Any club wishing to apply for membership with the Association may be required to show proof that they are free from debt from this or any other Association or Club.

4-4 LIFE MEMBERS

4-4.1 Any person who has rendered special services to the Association may be elected a Life Member at the A.G.M. or an A.M.

4-4.2 Life Members shall be entitled to all of the privileges of a member. Not more than one (1) Life Member may be elected in one year.

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SECTION 5 - FINANCIAL RECORDS & ACCOUNTS

5-1 AUDITOR

- 5-1.1** An Auditor not otherwise connected with the Association will be recommended by the M.C. each year.

5-2 BANK AUTHORITY

- 5-2.1** All cheques issued by the Association shall be signed by any two of the following Directors, the President, the Secretary, or the Treasurer. Except that special Cheque Accounts managed by a Subcommittee shall be operated in accordance with the BY-LAWS promulgated for the purpose of regulating that Subcommittee.

5-3 PAYMENT OF ACCOUNTS BY CLUBS

- 5-3.1** Upon acceptance of a club's membership, all accounts shall be paid within twenty-eight (28) days from the date of the account (invoice). Extension of time for payment of the account may be granted on written application to the M.C.
- 5-3.2** In the event of any Member Club failing to pay an account by the final date for that account, and if after a further seven (7) days fails to make payment, the said club will be charged interest daily at a rate of 12%pa. That same club will also be declared "an account defaulter" resulting in the Member Club being placed on a seven (7) day period for the remainder of that financial year. That same club may also be requested to appear before the M.C. and pay the full amount owing. In the event of any Member Club failing to make the said payment then that club will be declared unfinancial, and all teams withdrawn.
- 5-3.3** Where a club is declared unfinancial by default, or defaults on payment of any fine, excepting bonds imposed under these rules (CONSTITUTION, BY-LAWS or COMPETITION RULES), no person who was a member, official, coach, manager or player under the control of that club at the time of the incident or incidents, with the exception of junior players, shall be permitted to play or officiate in any competition under the control of the Association, without specific permission by the M.C. Should any club not be financial (have funds owing to SDSFA) at the end of the normal season then these clubs would not be able to be play in the finals series at all. Exemption may be granted by the M.C. is there is an extreme extenuating circumstances.

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SECTION 6 - DISCIPLINARY ACTIONS

6-1. All cautions and reports must be in the hands of The Association's Secretary, Competition Department or P.D. and J.C. Chairman not later than 7:00 pm. on the nominated day following the match.

6-2 ACTIONS FROM STATE RUN COMPETITIONS

6-2.1 All cautions and dismissals in State run competitions shall be noted against the player's record and will be served in the next game/s his team is drawn to play and for which he would otherwise have been eligible to play, whether they are State or Local competition matches.

6-3 DISMISSALS

6-3.1 IDENTIFICATION AND ID CARDS / ELECTRONIC MATCHSHEETS / ID SHEETS OF PLAYERS / OFFICIALS.

With the introduction of the Electronic Matchsheets and the ID Sheets wherever there is ID Cards mentioned in the bylaws it will have Electronic Matchsheets / ID Sheets added.

- a.** Where a player is sent from the field of play and/or where an official, being a coach, manager, crowd controller or a committee person of a Club is by the officiating referee sent from the bench or from any part of the sporting complex at which a fixture is being held or is the subject of an incident report from the officiating referee, an assistant referee or from a MC Member or a committee member of the PD&JC or a Ground Marshall, it shall be the responsibility of the Secretary of each Club to which the player and/or the official is related, to correctly identify and by electronic mail/email to the SDSFA Office Administration and to the PD&JC Chairman provide sufficient description and identification including the full name, registration identification number and each position held by the player and/or the official by 7.30 pm on the day following the incident but not later than 48 hours after receiving a notice addressed to the Secretary of the Club from the SDSFA Office Administration or from the PD&JC informing the Club of the details of the incident report.
- b.** With the introduction of the Electronic Matchsheets and ID Sheets, The Secretary of each Club by 7.30pm on the Monday next following the incident shall notify the

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PD&JC chairman by email of any player and or official who are sent from the field or from the bench by the referee.

- c.** The referee shall record the name of each player sent from the field of play in the space provided on the Electronic match sheet along with the nature of the offence. It shall be the responsibility of the Team manager to ensure this has been done; failure to comply with this regulation shall not in any way negate the player, Team Officials and or The Club Officials of any requirement contained herein.
- d.** Failure to comply with this BY-LAW shall render the club liable to a fine in accordance with BY-LAW 12-14. Where the Identification of the player or official is not received by the first PD&JC meeting following the offence, The Secretary of the player's and/or the official's Club shall be notified of the omission and any suspension will be extended by the period from that meeting until the relevant Identification of the player or official is received by the Chairman of the PD&JC.

6-3.2 PENALTIES

- a.** Any player dismissed from the field of play after receiving a single red card will receive a one (1) match suspension in addition to any penalties the player may receive for the dismissal offence.
- b.** Notwithstanding anything else herein the P.D. and J.C. on review of any report, may direct the player to attend the next meeting of the P.D and J.C. The referee may be requested to attend the meeting.
- c.** Where the P.D. and J. C., upon receiving any reports, decides to cite a person the procedure as set down in By-Law 2-4.7 (i) (ii) & (iii) and By-Law 2-4.8 (A),(B),(C) & (D),shall be adhered to.
- d.** The P.D.& J.C. may hear any cases in the player's absence upon receipt of the player's written consent, provided that the player has been identified to the PD&JC as per BY-LAW 6-3.1 b.
- e.** Notwithstanding the fact that a player may be found guilty of any offence the P.D.& J.C. may issue a caution.
- f.** Players dismissed from the field of play will be subject to the Scheduled List of Penalties as laid down in the By-Laws. The P.D. & J.C. may increase the penalty, however in all such cases the player must be cited to appear before the P.D. & J.C. In all cases the player will be supplied with a copy of the relevant report/s prior to the hearing.

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g. SCHEDULED LIST OF PENALTIES

P.D. & J.C. Code		Penalties
R1 / IR1	Serious Foul Play	
	(i) Is Guilty of Serious Foul Play	2 Games
R2 / IR2	Violent Conduct	
	(i) Striking an opponent	4-8 Games
	(ii) Deliberately kicking an opponent	4-8 Games
	(iii) Attempting to lash out	2 Games
	(iv) Elbow to Head or Body	4 Games
	(v) Attempting to Head-Butt an opponent	8 Games
	(vi) Deliberately head-Butting an opponent	16 Games
	(vii) Deliberately charging an opponent	4 Games
	(viii) Deliberately pulling hair of an opponent	4 Games
	(ix) Deliberately wrestling an opponent to the ground	4 Games
	(x) Deliberately throwing the ball at an opponent	2 Games
	(xi) Deliberately kicking the ball at an opponent	2 Games
	(xii) Attacking a Referee or Assistant Referee	(ON REVIEW OF PD & JC)
	(xiii) Any other Violent Conduct not described above	(ON REVIEW OF PD & JC)
R3 / IR3	Spits at an opponent or any other person	16 Games
R4 / IR4	Denies Goal Scoring Opportunity by handling the ball	2 Games
R5 / IR5	Denies an obvious Goal Scoring Opportunity	2 Games
R6 / IR6	Offensive, insulting, abusive or intimidating language and/or gestures	
	(i) Foul, Offensive or Abusive Language	2 Games
	(ii) Continued use of Foul, Offensive, Insulting or Abusive language after being sent off	2 Games
	(iii) Uses Offensive or Insulting Language and/or gesture	2 Games
R7 / IR7	Receives a Second Caution in the same match	1 Game

Below tables deal with incidents not covered in the standard penalties.

Offences against Match Officials

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Offence Code	Offence Description	Incidence	Suspension (Minimum)	Suspension (Maximum)
01-01	Fail to abide by or comply with a direction of a Match Official	First	1 Fixture	24 months
01-02		Second & subsequent	1 Fixture + 1 Fixture	
02-01	Disputing a decision of a Match Official or dissent	First	1 Fixture	24 months
02-02		Second & subsequent	1 Fixture + 1 Fixture	
03-01	Using language or gestures in frustration [R6 for Players]	First	1 Fixture	24 months
03-02		Second & subsequent	1 Fixture + 1 Fixture	
04-01	Use offensive, insulting or abusive language and/or gestures (isolated incident) [R6 for Players]	First	1 Fixture + 4 Fixtures	24 months
04-02		Second & subsequent	1 Fixture + 6 Fixtures	
05-01	Use offensive, insulting or abusive language and/or gestures (repeated and/or excessive conduct) [R6 for Players]	First	1 Fixture + 6 Fixtures	24 months
05-02		Second & subsequent	1 Fixture + 8 Fixtures	
06-01	Indecent gestures [R6 for Players]	First	1 Fixture + 6 Fixtures	24 months
06-02		Second & subsequent	1 Fixture + 10 Fixtures	
07-01	Provocation or incitement of hatred or violence [R6 for Players]	First	1 Fixture + 8 Fixtures	24 months
07-02		Second & subsequent	1 Fixture + 12 Fixtures	
08-01	Use of discriminatory, homophobic, racist, religious, ethnic or sexist language and/or gestures [R6 for Players]	First	1 Fixture + 10 Fixtures	24 months
08-02		Second & subsequent	1 Fixture + 12 Fixtures	
09-01	Threatening or intimidating language or conduct towards a Match Official [R6 for players]	First	1 Fixture + 11 Fixtures	24 months
09-02		Second & subsequent	1 Fixture + 15 Fixtures	
10-01	Threat of physical violence towards a Match Official or his/her family or property [R6 for Players]	First	12 Months	24 months
10-02		Second & subsequent	2 Years	
11-01	Inappropriate contact with a Match Official [R2 for Players]	First	1 Fixture + 1 Fixture	24 months
11-02		Second & subsequent	1 Fixture + 2 Fixtures	
12-01	Pushing a Match Official [R2 for Players]	First	12 Months	Life
12-02		Second & subsequent	2 Years	
13-01	Tripping a Match Official [R2 for Players]	First	12 Months	Life
13-02		Second & subsequent	2 Years	
14-01	Striking a Match Official with a ball or other object [R2 for Players]	First	2 Years	Life
14-02		Second & subsequent	4 Years	
15-01	Punching, kicking, elbowing or striking a Match Official [R2 for Players]	First	2 Years	Life
15-02		Second & subsequent	4 Years	
16-01	Spitting at or towards a Match Official	First	12 Months	Life

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16-02	[R3 for Players]	Second & subsequent	2 Years	
17-01	Spitting on a Match Official	First	2 Years	Life
17-02	[R3 for Players]	Second & subsequent	4 Years	

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Other Offences by Members

Offence Code	Offence Description	Incidence	Suspension (Minimum)	Suspension (Maximum)	Club Sanction (Fine \$)	Club Sanction (Other)
01-01	Unauthorised entry onto the Field of Play	First	1 Fixture	8 Fixtures / 2 months	Such penalty as SDSFA or the PD&JC determines (if any)	
01-02		Second & subsequent	2 Fixtures			
02-01	Fail to abide by or comply with a reasonable direction of an Official (other than a Match Official) or Football NSW employee or representative in relation to conduct and/or behaviour at a Match	First	1 Fixture	12 Fixtures / 3 months	Such penalty as SDSFA or the PD&JC determines (if any)	
02-02		Second & subsequent	2 Fixtures			
03-01	Unsportsmanlike or unprofessional behaviour	First	4 Fixtures / 1 Month	24 months	Such penalty as SDSFA or the PD&JC determines (if any)	
03-02		Second & subsequent	8 Fixtures / 2 Months			
04-01	Failure to provide a safe environment for Participants or to maintain public order at a Match	First	4 Fixtures / 1 Month	24 months	\$500	Such penalty as SDSFA or the PD&JC determines (if any)
04-02		Second & subsequent	8 Fixtures / 2 Months		\$1,000	Such penalty as SDSFA or the PD&JC determines (if any)
05-01	Failing to provide identifying details of an individual when reasonably requested to do so by a Match Official or Football NSW employee or representative	First	2 Fixtures	24 months	\$500	Such penalty as SDSFA or the PD&JC determines (if any)
05-02		Second & subsequent	4 Fixtures / 1 Months		\$1,000	Such penalty as SDSFA or the PD&JC determines (if any)
06-01	Use offensive, insulting or abusive language and/or gestures (isolated incident)	First	2 Fixtures	24 months	Such penalty as SDSFA or the PD&JC determines (if any)	
06-02		Second & subsequent	4 Fixtures / 1 Months			
07-01	Use offensive, insulting or abusive language and/or gestures (repeated and/or excessive conduct)	First	4 Fixtures / 1 Months	24 months	Such penalty as SDSFA or the PD&JC determines (if any)	
07-02		Second & subsequent	8 Fixtures / 2 Months			
08-01	Indecent gestures	First	4 Fixtures / 1 Months	24 months	Such penalty as SDSFA or the PD&JC determines (if any)	
08-02		Second & subsequent	8 Fixtures / 2 Months			

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09-01	Provocation or incitement of hatred or violence	First	8 Fixtures / 2 Months	24 months	Such penalty as SDSFA or the PD&JC determines (if any)	
09-02		Second & subsequent	12 Fixtures / 3 Months			
10-01	Use of discriminatory, homophobic, racist, religious, ethnic or sexist language and/or gestures	First	8 Fixtures / 2 Months	24 months	\$500	Such penalty as SDSFA or the PD&JC determines (if any)
10-02		Second & subsequent	12 Fixtures / 3 Months		\$1,000	
11-01	Participating in a melee (non-violent)	First	4 Fixtures / 1 Month	24 months	\$500	Such penalty as SDSFA or the PD&JC determines (if any)
11-02		Second & subsequent	12 Fixtures / 3 Months		\$1,000	
12-01	Instigator of a melee (non-violent)	First	8 Fixtures / 2 Months	24 months	\$1,000	Such penalty as SDSFA or the PD&JC determines (if any)
12-02		Second & subsequent	16 Fixtures / 4 Months		\$2,000	
13-01	Participating in a violent melee	First	12 Fixtures / 3 Months	Life	\$1,000	Such penalty as SDSFA or the PD&JC determines (if any)
13-02		Second & subsequent	20 Fixtures / 5 Months		\$2,000	
14-01	Instigator of a violent melee	First	16 Fixtures / 4 Months	Life	\$1,500	Loss of 3 competition points
14-02		Second & subsequent	32 Fixtures / 8 Months		\$3,000	Loss of 6 competition points
15-01	Assault/striking	First	8 Fixtures / 2 Months	Life	\$1,000	Such penalty as SDSFA or the PD&JC determines (if any)
15-02		Second & subsequent	16 Fixtures / 4 Months		\$2,000	
16-01	Violent conduct	First	12 Fixtures / 3 Months	Life	\$1,000	Such penalty as SDSFA or the PD&JC determines (if any)
16-02		Second & subsequent	24 Fixtures / 6 Months		\$2,000	
17-01	Serious violent conduct (including, but not limited to, spitting at or on a Player, Spectator, Club Official, Team Official or SDSFA employee or representative)	First	12 Months	Life	\$1,500	Loss of 3 competition points
17-02		Second & subsequent	2 Years		\$3,000	Loss of 6 competition points
18-01	Damaging property/equipment	First	2 Fixtures	24 months	\$500	Cost of repair/replace property & equipment
18-02		Second & subsequent	8 Fixtures / 2 Months		\$1,000	Cost of repair/replace property & equipment
19-01	Contempt against a Body	First	4 Fixtures / 1 Months	5 Years	Such penalty as SDSFA or the PD&JC determines (if any)	
19-02		Second & subsequent	8 Fixtures / 2 Months			

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20-01	Breach of the prohibition on dual registration (as per article 4.9 of the FFA National Registration Regulations)	First	8 Fixtures / 2 Months	24 months	\$1,000	Loss of 3 competition points
20-02		Second & subsequent	12 Fixtures / 3 Months		\$1,500	Loss of 6 competition points
21-01	Breach of SDSFA By-laws and Competition Rules relating to registration (other than dual registration) and/or competitions	First	Any penalty or sanction prescribed by the SDSFA By-laws		Such penalty as SDSFA or the PD&JC determines (if any)	
21-02		Second & subsequent				
22-01	Possessing a Prohibited Item at a Match, Fixture or SDSFA event	First	2 Years	Life	\$1,000	N/A
22-02		Second & subsequent	5 Years		\$5,000	Loss of 3 competition points
23-01	Throwing missiles including, but not limited to, on to the Field of Play or at other Spectators)	First	2 Years	Life	\$1,500	Loss of 3 competition points
23-02		Second & subsequent	5 Years		\$3,000	Loss of 6 competition points
24-01	Bring in to (or attempting to bring into) a stadium, venue, ground or centre national or political flags or emblems (except for the recognised national flags of any of the competing teams) or insulting, offensive, inappropriate, religious or political banners or slogans, whether written in English or a foreign language	First	2 Years	Life	\$1,000	Loss of 3 competition points
24-02		Second & subsequent	5 Years		\$2,000	Loss of 6 competition points
25-01	Letting off incendiary device(s) or fire(s)	First	2 Years	Life	\$1,500	Loss of 3 competition points
25-02		Second & subsequent	5 Years		\$5,000	Loss of 6 competition points
26-01	Group of Spectators uttering insulting words or sounds)	First	6 Months	5 Years	\$1,000	Loss of 3 competition points
26-02		Second & subsequent	12 Months		\$2,000	Loss of 6 competition points
27-01	Breach of a Suspension, Notice of Suspension or Determination	First	Such penalty as SDSFA or the PD&JC determines (if any)		Such penalty as SDSFA or the PD&JC determines (if any)	
27-02		Second & subsequent				
28-01	Betting, match-fixing or corruption (as per clause 4 of the FFA Code of Conduct)	First	Such penalty as SDSFA or the PD&JC determines	Such penalty as SDSFA or the PD&JC determines	Such penalty as SDSFA or the PD&JC determines (if any)	
28-02		Second & subsequent				
29-01	Breach of the SDSFA privacy Policy, the FFA Privacy Policy or any privacy policy applicable to a Member's collection, use and disclosure of personal information	First	Such penalty as SDSFA or the PD&JC determines	Such penalty as SDSFA or the PD&JC determines	Such penalty as SDSFA or the PD&JC determines (if any)	
29-02		Second & subsequent				
30-01	Bringing the game into Disrepute	First	Such penalty as SDSFA or the PD&JC determines	Such penalty as SDSFA or the PD&JC determines	Such penalty as SDSFA or the PD&JC determines (if any)	
30-02		Second & subsequent				

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31-01	Detrimental Public Comment (including Media and Social Media) Including but not limited to, comments that: i denigrate or criticise SDSFA (including any of its staff and Board), FFA or any of their commercial partners; ii denigrate or criticise another Member, whether in relation to incidents that have occurred in a Match/Fixture or otherwise; iii denigrate or criticise a Participant by inappropriately commenting on any aspect of his or her performance, abilities or characteristics; iv refer to the likely outcome of a matter being investigated by SDSFA or a matter or hearing before a Body; v criticise the outcome of a SDSFA investigation; vi criticise the decision of a Body; vii criticise a Body or any of its members; or viii criticise any evidence, submission or other comment made by any person at or in relation to a matter or hearing before a Body	First	8 Fixtures / 2 Months	Such penalty as SDSFA or the PD&JC determines	\$1,000	Such penalty as SDSFA or the PD&JC determines (if any)
31-02		Second & subsequent	16 Fixtures / 3 Months	Such penalty as SDSFA or the PD&JC determines	\$2,000	
32-01	Other action or behaviour in breach the FFA Code of Conduct, the FFA Spectator Code of Behaviour and/or the FFA National Member Protection Policy not identified elsewhere in this Table	First	Such penalty as SDSFA or the PD&JC determines	Such penalty as SDSFA or the PD&JC determines	Such penalty as SDSFA or the PD&JC determines (if any)	
32-02		Second & subsequent				

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- h.** Should a player, dismissed from the field for the first time during the current season elect to submit a plea of guilty for the said offence (and in accordance with the following paragraphs "i", "ii" & "iii") the penalty will be reduced by 50%. The reduced 50% of that penalty will be a suspended sentence. Should that player be dismissed for a similar offence in the remainder of that season, the 50% suspended sentence will be added to the sentence received for the repeat send off offence.

 - i.** In all cases of the above, the sentence applied to be served cannot be less than two (2) matches.
 - ii.** Should a player elect not to accept (h. (i.)) above and wish to have a case hearing by the P.D. & J.C. into the offence a fee of \$50 will apply. This fee will be refunded once the charge is totally dismissed.
 - iii.** In all cases of the above, the option will not apply for offences where the original sentence would exceed 8 matches, in accordance with the standard schedule.
 - iv.** In all cases, a previous send off for a double yellow card offence, shall not have any effect on a player's eligibility for the aforementioned reduction of penalty.
- i.**

 - a.** Subject only to the provisions of (b) below should an official be sent from the bench or from any part of the sporting complex by the officiating referee or is the subject of an allegation made by a MC member, a committee member of the PD&JC or a ground marshal, with an offence involving:

 - i.** Foul, offensive insulting or abusive language, and/or
 - ii.** Making obscene gestures, the said official upon a plea of guilty or a finding of guilt by the PD&JC shall be suspended from officiating and participating at any game for not less than 1 game and not more than 4 games.
 - b.** In the event that the officiating referee is a Game Leader the said official upon a finding of guilt by the PD&JC shall be banned from all activities involving soccer for the remainder of the season and in any event not less than 8 games, which ever is the greater.
- j.** In the event that an official is cited to appear and following a hearing of a charge by the PD&JC and is found to be guilty of an offence of bringing the game into disrepute any suspension to be applied shall not be less than 4 games
- k.**

 - i.** If any offences included in By-Law 6-3.2 G are directed at a "Volunteer Official" within our Association, (as described below), the penalty shall be 12 months suspension from the date of the offence for a "first offence", any further offences shall incur a penalty of up to 5 years suspension.
 - ii.** A "Volunteer Official" shall be deemed as a person, who on a voluntary, unpaid basis, is engaged in assisting either a Member Club or a Committee or

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Sub-Committee of the Association in partaking a role for the purpose of carrying out any duties which may be required for the management of the game of soccer within the jurisdiction of Southern Districts Soccer Football Association Inc.

- I.** Should a player, coach, manager or official sent from the field of play choose to defend the send off, the Club Secretary should contact the Chairman of the P.D. & J.C. before 7.30pm on the Monday following the match to arrange an appointment. The player, coach manager or official will remain suspended until the matter is heard.
- m.** Spectators, Supporters and Clubs shall be responsible for the behaviour of its spectators and supporters.
 - a.** Clubs shall take every reasonable precaution to exclude from any SDSFA fixture:-
 - i.** any person who has previously been banned from SDSFA fixtures,
 - ii.** any person who is affected by alcohol or drugs,
 - iii.** any person who brings into or onto a sporting complex at which a SDSFA fixture is to be held any alcohol or illicit or illegal drugs.
 - iv.** any person who is violent, abusive or whose conduct merits exclusion from the sporting complex;
 - v.** any person who has or is reasonably likely to invade the field of play,
 - vi.** any person who brings onto a sporting complex at which a SDSFA fixture is to be held any glass or other dangerous containers or objects.
 - vii.** any person who brings onto a sporting complex at which a SDSFA fixture is to be held any weapon including any explosive and fireworks.
 - viii.** Any person who has and continues to show aggression towards any official, including but not limited to a referee or an assistant referee, a SDSFA official or a Club official.
 - b.** The Secretary of the Club shall, by 6.00pm on the day following the incident, notify the PD&JC and/or the MC of any incident and provide sufficient information so as to properly identify any spectator or supporter involved in the said incident.
 - c.** Any default by a Club shall render that Club liable to a charge of bringing the game into disrepute.
 - (i)** Where a Club is found guilty of a charge of BGID in addition to any other penalty that may be imposed the Club shall be liable to a fine of up to \$500.00.
 - d.** Any team involved in any incident concerning a spectator may suffer loss of points or alternatively be suspended from the competition until such time as the spectator has to the satisfaction of the PD&JC been properly and adequately identified and dealt with.
- n.**
 - a.** Any team found guilty of causing a match to be abandoned will lose 6 points from their

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competition tally. The Club will be fined \$1,000.00 and a \$2,000.00 bond will be imposed upon the team to be of good behaviour for the remainder of the current season. Both the fine and the bond are mandatory.

- b.** Subject to the above (a.) being applied and at the discretion of the M.C. the fine, bond and or penalties may be reduced should it be found that the cause of the abandonment of the match was by an individual player/players or spectator/spectators, and not that of the team.
- c.** Should the Club withdraw the team prior to any further matches being played by that team, the fine and the bond will be set aside, however no more than four (4) players from that team may transfer or register with any other team within the Association for the remainder of the current season and the duration of the following season.

6-3.3 PLAYING RIGHTS

- a.** A player suspended by The P.D. and J.C. shall not take part in any game whilst under suspension.
- b.** A player suspended will not be entitled to take part in any match until the team in which he or she normally plays has played that number of games. Where a player normally plays in more than one team, the team in which he has played the most matches during the current season will be considered his normal team for the purpose of this rule.
- c.** A player dismissed shall not play until his case has been dealt with and a decision recorded by the P.D. and J.C. or the M.C.
- d.** Suspensions shall not include byes, gala days or Forfeits awarded against the player's team.
- e.** Any player under suspension for a number of competition fixtures shall not be permitted to play in trial games without the specific written sanction of the Executive management.

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6-4 CITED TO APPEAR

- 6-4.1** A person shall be deemed to have been cited when the Secretary of the club, with which the person is a member, official or player has been informed of the necessity for such person to appear before the P.D. and J.C. Such information shall be rendered by the SDSFA Office Administration, Competition Department or Chairman of the P.D. and J.C. per telephone and/or email.
- 6-4.2** Should a person be cited by the M.C. or Chairman of the P.D. and J.C., to appear to face charges as identified in the citation notice he will be suspended from all activities within the sport of soccer until he appears.
- 6-4.3** Should a person be cited by the M.C. or Chairman of the P.D. and J.C., to appear for the purposes of an investigation hearing as identified in the citation notice he will not be suspended from all activities within the sport of soccer. Failure to appear as per the citation notice will render the person to be suspended from all activities within the sport of soccer until he appears.
- 6-4.4** The Club of the person cited to appear shall be provided with a copy of the report on such a person prior to the appearance of the person before the P.D. & J.C.

6-5 APPEALS

- 6-5.1** Clubs may appeal against M. C. or P.D. and J.C. decisions, other than a decision involving a bond or suspended sentence, within seven (7) days after notification of a decision to an Appeals Committee.
- 6-5.2** Clubs can appeal against Appeals Committee decisions to FNSW grievance hearing.
- 6-5.3** Member Clubs may be legally represented at either Management Committee or Appeals Committee hearings. Any Member Club that wishes to be legally represented must notify the SDSFA Office Administration in writing no later than seven days prior to the appeal and shall deliver within 48 hours of the appeal to the Secretary SDSFA a payment to the minimum value of \$3000.00, which amount is not refundable.
- 6-5.4** A fee of \$300.00 shall accompany each appeal to the Appeals Committee. This fee will be forfeited if the appeal is unsuccessful. The onus of proof shall be on the Club making such appeals.
- 6-5.5** Clubs submitting an appeal to the Appeals Committee Chairman, shall be entitled to appeal only when the club can demonstrate new evidence not originally available, or severity of sentence. The club's appeal shall be fully detailed to the Chairman at the time of appeal.
- 6-5.6** Members of the Management Committee and or P.D. & J.C. shall have the right to present their case at all appeals.

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6-5.7 Clubs appearing before the appeals committee shall be provided with a copy of the report of the incident and the decisions of both the P.D.&J.C. and the M.C.

6-6 CHILD ABUSE MATTERS

6-6.1 In all cases referred to or investigated by and/or heard by the Board, the PD&JC and/or the Appeals Committee and by Members or Social Members relating to and involving employees and/or volunteers of the SDSFA and/or its Members or Social Members and where child abuse is asserted, (including but not limited to child related personal violence, any assault, ill treatment or neglect of a child or any behaviour that causes psychological harm to a child), whether or not such child abuse is found to have occurred or otherwise, shall be referred by the Board, the PD&JC and the Appeals Committee and the Member or Social Member to the Review Tribunal for review in accordance with By Law 2-6.3.

6-7 CAUTIONS

6-7.1 Cautions and Expulsion Fines and Sanctions

a) Fines will be issued to the Club, within 5 working days of the offence, on behalf of the Player or Team through an invoice generated by the Association. The Player or Team will be suspended until the fine has been paid to the Club and the Club (Secretary) formally advises the Association (Competition department) via email to admin@sdsfa.com, by midday Friday or before their next competition game of any week that the fine has been paid. This will allow the office to remove the suspension off the player in time for the printing of team sheets for their next game. Should the Player or the Team refuse to pay the fine then that Player or Team will be suspended until payment has been made. Upon the season ending the Club may request a credit from the Association for the fines incurred that a Player or Team has refused to pay however the Player or Team (ie All Players comprising that Team) will remain as suspended until payment has been made to the Association.

b) The following automatic penalties will apply for cautions and expulsions received by players and teams in Competitions from Under 12 to All Age. All fines apply to age groups Under 17 to All Age only.

i. Player's third caution yellow card of season - **1 game and \$50.00 fine**

ii. Player's fifth caution yellow card for season - **2 games and \$100.00 fine**

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- iii. When five (5) or more Players from the same team (**Under 17 to All Age**) are cautioned, receive yellow cards, in the same match - **Loss of two (2) points and \$100 team fine.**
 - iv. When five (5) or more Players from the same team (**Under 12 to Under 16**) are cautioned, receive yellow cards, in the same match - **Loss of two (2) points**
 - v. When three (3) or more Players from the same team (**Under 17 to All Age**) are expelled, receive red cards, in the same match. - **Loss of four (4) points and \$200 team fine.**
 - vi. When three (3) or more Players from the same team (**Under 12 to Under 16**) are expelled, receive red cards, in the same match - **Loss of four (4) points**
 - vii. If any team is sanctioned pursuant to clause (iii), (iv), (v) or (vi) for a second time, in any one season, the following will occur:
 - Team and officials are stood down from next fixture.
 - Directed to appear before SDSFA Board of Directors and 'Show Cause' as to why their registrations should not be cancelled.
- 6-7.2** Any player who accumulates seven (7) yellow cards will be suspended from that player's next four (4) games and receive a \$200.00 fine on receiving such advice from the P.D.& J.C. Chairman or *Competition Department*. The player will also be called up to appear before the P.D.& J.C.
- 6-7.3** The Chairman of the P.D. and J.C. or Competition Department will notify the Secretary of a player's club when a player has accumulated the necessary cards to justify a suspension. Such notification shall include the form in which the suspension will take place and the date from which the suspension shall commence.
- 6-7.4** Upon notification of suspension and in accordance with the above, the Club Secretary shall acknowledge receipt of the suspension and that the player and the team management has been notified by the first match of the player's suspension. Failure to comply with this paragraph will render the player liable to further match suspension for each match played by the player's team until the P.D. and J.C. receives acknowledgement from the Club Secretary
- 6-7.5** Clubs cannot appeal against a caution except in a case of mistaken identity.
- 6-7.6** The accumulation of yellow cards will be for the current season only. At the completion of the normal competition rounds they will cease. For the play-off series, any player

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accumulating two yellow cards during the play-off series will be stood down and suspended for one match.

6-7.7 After receiving two (2) yellow cards in the same match (with the second being a red card) only one (1) card continues to carry forward in the player tally of number of yellow cards.

6-7.8 Any player receiving two (2) cautions in the final series shall stand down the next fixture. If the player's team/club has completed its final series commitments the player shall stand the first Competition in the following season.

SECTION 7 - PROTESTS AND DISPUTES

7-0 PROTESTS AND DISPUTES

7-1 These shall be dealt with by the P.D. & J.C.

7-2 In the case of protests and disputes:

- a.** The onus of proof shall be upon the club official or person making such a protest.
- b.** The complaint shall be lodged in writing with the SDSFA Office Administration within forty-eight (48) hours of the match in which the protest or dispute arose and shall be accompanied by a fee of one hundred dollars (\$100.00) which will be forfeited if the appeal is unsuccessful.
- c.** The SDSFA Office Administration will forward all protests and/or disputes received to the Chairman of the P.D. & J.C. and they will be dealt with by that Committee.
- d.** The evidence shall be provided to all parties concerned in the protest or dispute.

SECTION 8 - TROPHIES

8-0 TROPHIES

8-1 The Association, at its cost, shall provide awards for eligible team members of the following teams:

- a.** Minor Premiers in all age groups and divisions.
- b.** Each team which participates in a Grand Final.
- c.** Association Knockout winners and runners up.

8-2 A perpetual trophy will be awarded to each of the winning teams in the Association Knockout Cups and some competition Grand Finals. The Club to which that team belongs shall be responsible for the trophy until it is returned to the Association. Failure to return a trophy by the June A.M. shall render that Club liable for the cost of a replacement trophy, and until such payment is made the Club will not be entitled to compete for that trophy.

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SECTION 9 - REPRESENTATIVE TEAMS

- 9-1** By-Laws in this section are for general administration. The day to day operation of the representative teams is covered by the rules approved by the Directors / M.C. each year and circulated to every Member Club, representative player, representative coach and representative manager.
- 9-2** Representative teams of the S.D.S.F.A. will be known and identified as Southern Districts Raiders Football Club, they will be entered into competitions under licence, by the F.N.S.W. and its affiliates as determined by the Directors / M.C.
- 9-3** All teams including SAP Juniors, AYL Youth, WNPL Women and NPL Men will be playing under the name and colours of the Association's Football Club and shall be considered Representative teams and shall be subjected to all of the rules governing such teams except where specifically excluded.
- 9-4** Nominations from S.D.S.F.A. clubs for the position of managers and coaches of the Representative teams shall be submitted to the SDSFA Office Administration by the 31st of August each year. If insufficient qualified nominations are received, the positions may be advertised externally. This excludes existing coaches who shall be automatically reconsidered.
- 9-5** Representative players may not be registered for any competition other than representative competitions unless approved by the M.C.
- 9-6** A representative commitment takes precedence over all other commitments.
- 9-7** Representative team tracksuits and playing strip must be in the Association's colours and that as approved by the Directors / M.C.
- 9-8** All representative trophies and the wording thereon must be approved by the Directors / M.C.
- 9-9** Representative team coaches shall not be permitted to coach any other team except those approved by the Directors / M.C.
- 9-10** All sponsorship shall be presented to the Directors / M.C. for approval.
- 9-11 TEAM TRAVEL**
- 9-11.1** Should teams be required to travel beyond the metropolitan area, transport may be provided.
- 9-11.2** Quotes for coaches will be obtained and submitted to the M.C. for determination.
- 9-12** Positions in representative teams shall not be offered to non-district players in preference to local districts players.

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- 9-13** All players aspiring to representative teams must attend all trial periods set down by the M.C.
- 9-14** Any club participating in Youth League will not be permitted to enter teams into S.D.S.F.A.Inc. competitions in those age groups in which they are participating.

SECTION 10-REFEREES AND PAYMENTS

The Association's aim is that all games are controlled by a person suitably qualified, licensed and registered with the relevant organizing body. There is a procedure to follow when an official referee is not appointed to a match by the SDSFA Competition Department.

10-1 Description of Type of Referees are as follows:

- a. Official qualified Licensed Referee (black and White). Completed all courses. Appointed by the SDSFA Competition Department. Receives 100% of scheduled fees.
- b. PTAR Part Time Accredited Referee, completed on line course and partaking in development courses to becoming an official qualified licensed referee. Appointed by the SDSFA Competition Department. Receives 75% of scheduled fees.
- c. Club referee, completed on line course and registered with the Association. Appointed by the SDSFA Competition Department, receives 75% of schedule fees.
- d. Unofficial referee not registered with the association who is mutually agreed to by the officials of the two teams. Receives no fees.

10-2. Where Referees are to be paid in accordance with the competition rules, each team shall be liable for the amount laid down therein.

10-3. Referees and Payments,

- a. All official referee appointments are made by SDSFA Competition Department.
- b. FNSW Rates of payments for each season shall be advised to clubs within seven days of advice received from Football NSW. SDSFA rates may be subject to specific negotiations and shall be notified to clubs no later than 31st December each year, this will be rate for the next calendar year.
- c. For all fixtures, the Association invoices for referee's fees will be 50% to each club.
- d. If a club notifies the association that a team will forfeit a competition match, they may be invoiced 100% of the cost of a (in accordance with by-law 12-8b) referee, due to scheduling requirements.

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- e. If an appointed referee arrives after the designated kick-off time and the match has started using a substitute referee, the game shall proceed and the appointed referee shall not officiate for the game, nor shall they be entitled to payment.
- f. A referee may not be replaced during the game for any reason other than an injury that prevents them from completing their duties.
- g. In the event of a referee being unable to complete their duties, it is the responsibility of the home team who shall appoint a replacement referee for the remainder of the match.
- h. Clubs participating in inter-district competitions, such as state cups, are required to pay referees on the day of the game. Fees must be paid to the local host canteen before players take the field for the match.

10-4. Procedure when no official referee is appointed.

- a. In the event of an official referee not attending a match. The team managers, or captains, of both teams shall agree to appoint a referee to control the game. The first preference shall be given to any accredited referee who is available and willing to officiate. The accredited referee may have (and should declare) an affiliation with one of the two clubs involved in the fixture. However, the official is not permitted to referee any match where they have a direct affiliation with any team member from either team. (For the avoidance of doubt- an affiliation to any team member means, being a relative of a registered player in the squad, or being related to the manager or coach).
- b. In the absence of an officially appointed or accredited referee from the SDSFA Competition Department, the hierarchy of appointments is as follows:
 - (i) A club referee registered with the Association for the current season who is supplied by the away team.
 - (ii) A club referee registered with the Association for the current season who is supplied by the home Club.
 - (iii) An unofficial referee not registered with the Association
- c. The referee shall commence the game as per schedule provided by the Association.
- d. The referee shall print their name on the electronic match sheet and write:
 - (i) The word "unofficial" in the space provided if the referee is an unofficial:
Or
 - (ii) Club referee and registration number in the space provided.
- e. Club referees may be appointed to matches by the SDSFA Competition Department. If appointed to a match under these circumstances, the club referees

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must inform both team managers and /or coaches that they are club referees and must be suitably attired, carry a whistle, stopwatch and a set of cards for use in the match.

- f. Unofficial referees, if appointed to a match, must be suitable attired, carry a whistle, stopwatch and a set of cards for use in the match.
- g. All club and unofficial referees must record all cautions and send-offs on the team sheet and provide incident report in all cases where a player is dismissed from the field.
- h. No person that has been listed as expelled from any refereeing body may referee a competition match as an official or unofficial referee.
- i. A list of expelled members shall be provided to clubs each season when provided by FNSW or a refereeing body.
- j. The Association may appoint a registered club referee to a match where no accredited referee is appointed.
- k. Registered club referees shall be paid 50% of the regular schedule FNSW fee for the age group at which they are officiating.

10-5. Referees and Club Requirements.

- a. All clubs are encouraged to develop and maintain a pool of club referees for uncovered games.
- b. The referee pool should include persons suitably qualified and experienced to carry out a full range of matches. This means having referees to officiate at grade 10 to All-Age. The emphasis for club referee program is for each club to have adults that have received training and are able to control senior fixtures.
- c. Recommended club referee pool size (based on competitive teams)

Number of Competitive Teams	Required Number Of Club Referees
1-4	ONE
5-8	TWO
9-12	THREE
13-16	FOUR
17-20	FIVE
21 PLUS	EIGHT

SECTION 11 - REGISTRATION AND TRANSFERS

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11-1 PLAYER REGISTRATION

- 11-1.1** Any person wishing to participate in competition matches conducted by this Association must, except as provided hereunder, be a properly registered player with the Association. The Association shall provide all necessary forms for the registration.
- 11-1.2** To become a registered player a person shall complete the necessary details on the Registration form provided, which, with one passport type photographs of the head and shoulders of the said player at the age of registering. For all players Grade 16 and below a birth certificate or such evidence of age must be produced. For all players Grade 17 and above photo identification must be produced which will satisfy the MC, if not previously produced, shall be lodged and approved by the administration office prior to participation in any competition match.
- 11-1.3** Birth Certificates, photo identifications or proof of age must be produced if requested by the M.C. during the current season.
- 11-1.4** All proof of age not recognizable in English must have certified translation.
- 11-1.5** A player may register with any Club he desires for any season or part thereof up to and including June 30th each year, so long as this registration is in accordance with these by-laws. He shall be considered as being registered with that Club and the Association until 31st December of that year unless he obtains a transfer in accordance with these rules.
- 11-1.6** The registration of a player is deemed effective only when the Club Secretary or his nominated delegate is in possession of the I.D. card / ID Sheet or the player shows up on the Electronic Matchsheet.
- 11-1.7** A player's registration with any team shall be for the current year only.
- 11-1.8** No player having been registered with an Australian Federation Club (including State Federations) shall return to the Association without being cleared from the Club with which he was a registered player. The clearance shall be in the form as prescribed by the M.C. from time to time.
- 11-1.9** Any player registering to wear glasses during the game must wear same in I.D. photograph and produce an optometrist statement that the glasses are of "safety glass", such statement to indemnify this Association against accident to the wearer or his glasses. The player's I.D. to be endorsed "Safety Glasses Approved".
- 11-1.10.** The number of players registered to any one team shall be restricted to the following;
- a. SSF Soccer Teams(Grade 5/6 to Grade 7 inclusive)-Six (6)
 - b. Mini Soccer Teams (Grade 8 to Grade 9 inclusive) - Ten (10) players.
 - c. Mod Soccer Teams (Grade 10 and 11 inclusive)- Twelve (12) players.
 - d. Junior Soccer Teams (Grade 12 to Grade 15 inclusive) - Fourteen (14) players.
 - e. Grade 16 male and female teams – Sixteen (16) players with 5 substitutes.
 - f. All Senior Teams (Grade 17 to All Age and Over 35's) - Eighteen (18) players.

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- g.** If a club wishes to register further players for any team it must apply for and be granted permission from the M.C. to de-register existing players to remain within the limited amount as required by these by-laws.
 - h.** Any variance to the above may only be done with the permission of the M.C. upon written application.
- 11-1.11.** A member of a Club, team or a person acting on behalf of a Club, or a Club that has affiliation, shall not induce or attempt to induce, either directly or indirectly, a player who is a registered member of another team in the current season or following season. A person found to have contravened this law shall be liable to such penalty as the M.C. may consider proper.
- 11-1.12** Dual registrations will not be permitted, except where specifically authorised in the Competition rules or elsewhere herein. Players found guilty of being registered with another Club or Association affiliated under the jurisdiction of Football Federation Australia while a registered player of a Member Club to S.D.S.F.A. may be deemed as ineligible players and subjected to the appropriate penalties and fines as determined by the investigating Committee (PDJC/Board).
- 11-1.13.** All players Grade 4 to U/21 inclusively, shall be registered in their own age group.
- 11-1.14** Players registering in the Over Age Competition shall have their I.D. cards / ID Sheets / Electronic Matchsheet marked accordingly.
- 11-1.15.** Any registration card/ID Sheet having any wrong information marked on it must be returned to the SDSFA administration office within fourteen (14) days of being issued.
- 11-1.16** Information which is false, misleading or deceptive, or likely to cause a false, misleading or deceptive understanding of such information supplied on the S.D.S.F.A.Inc. Registration Form by any player, parent, legal guardian or club/team official, will render that person, or any, or all of the aforementioned also deemed responsible, liable for an automatic five (5) year ban from all activities within the sport of soccer within this Association.
- 11-1.17** Any member found guilty of being a party to the supplying of false information on a player's Registration Form will render that Club liable to a penalty not exceeding \$1,000.00.
- 11-1.18** Any registered player of one Member Club found guilty of playing in a competition match for a team of another Member Club will be liable for a five year ban from playing in this Association and the team for which he/she played will be liable for immediate withdrawal from all competition in this Association and team officials of the offending team and all players on the team sheet for that particular match will be liable for a twelve months ban from playing in this Association.

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- 11-1.19.** No more than six (6) players from any one competitive team or three (3) players from and 6, 7 & 8 team or four (4) players from any 9,10.11 team with a club in any one season may register with any other club the following season unless the player's previous club has ceased to exist.
- 11-1.20.** For senior teams, more than six (6) players can register with another club provided that all of the additional players from that team over the original number of six(6) have clearance from their club in writing that they are free to go to another club.
- 11-1.21.** No club shall be permitted to nominate more than one team in any First Division competition. Only exception to this rule, refer competition rule 14-1 grading.
- 11-1.22.** Any team nominated by a member for Division One in Grade 12 must contain at least 8 players who have played with that Member for the preceding 2 seasons.

11-2. COACH AND MANAGER REGISTRATION

- 11-2.1** All coaches and Managers are to be registered before taking charge of any team under their jurisdiction and shall wear their I.D. Card clearly displayed at all times whilst in charge of teams during any or all matches played by that team.
- 11-2.2** In order for a person to be registered as a coach within this Association they shall be in possession of, and supply to the Association an original copy of, a current Coaching Certificate of an organization approved by S.D.S.F.A.Inc.

11-3 PLAYING AGE

- 11-3.1** Any player shall not play in any age group more than two (2) years above his/her age, up until attaining sixteen (16) years of age. Except in the below11-3.2
- 11-3.2** Any female player having registered to play Grade 10 to Grade15 may play three (3) years above her registered age, however, to play in the Grade 20 or above, or All Age competitions female players must have attained the age of sixteen years.
- 11-3.3** The minimum age requirement for players to be registered is that players must be turning five (5) in the calendar year of registration.

11-4 I.D. CARDS / ID SHEETS / ELECTRONIC MATCHSHETS

- 11-4.1** All I.D. cards / ID Sheets shall be retained by the registered person at the end of each season. The I.D cards / ID Sheets can be used as positive identification for registration for the next season. A new, current photograph will be required if the person has changed significantly in appearance.

11-5 TRANSFERS

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- 11-5.1** A player, having been registered as a member of a club, may transfer to any other club upon obtaining a copy of a written clearance signed by the Secretary of his original club. Upon the issuance of a written clearance, the Secretary of the club issuing the clearance shall forward the original, accompanied by the player's I.D. card where an ID card has been printed, to the M.C. within 7 days of the date thereof.
- 11-5.2** No club shall attempt to register a player who has been registered with another club during the current season, without first obtaining from that player a copy of the release issued by the player's former club. Upon receipt of the aforementioned release the club may apply to the M.C. for a transfer of the said player. Any player who seeks and is refused clearance from his club may appeal to the M.C. in writing. No registered player may transfer on more than one occasion within one year.
- 11-5.3** All transfers must be submitted to the M.C. for approval by the date announced annually. No transfer may be completed after the 30th June each year.
- 11-5.4** No player playing in a higher age group above his/her years may transfer back into his/her original age group for the balance of the season, without M.C. approval.

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SECTION 12 - FINES AND PENALTIES

12-0 FINES AND PENALTIES

12-1 Fines

Forfeit;

i. With more than forty-eight (48) hours notice	\$50
ii. With less than forty-eight (48) hours notice	\$150
Bringing the game into disrepute	\$100 - \$1,000
Assaulting Referee, S.D.S.F.A. or Ground Official	\$1,000
Coach or Manager or Crowd Controller sent from bench or field	
first offence	\$100
each subsequent offence	\$200
Coach or Manager or Crowd Controller abusing Referee	
from bench or outside field boundaries	\$50 - \$200
Coach or Manager or Crowd Controller guilty of unsporting conduct	\$50 - \$100
Invasion of field by spectators	\$50 - \$500
Invasion of field of play by Club Official	\$50 - \$500
Any Member Club failing to be represented before 8.00pm. at an A.M. or S.G.M. will be fined	\$100
Player receives 3 yellow cards in season (by-law 6-7.1)	\$50
Player receives 5 yellow cards in season (by-law 6-7.1)	\$100
Player receives 7 yellow cards in season (by-law 6-7.1)	\$200
Team receives 5 or more yellow cards in a match (by-law 6-7.1)	\$100
Team receives 3 or more red cards in a match (by-law 6-7.1)	\$200

12-1.1 All fines imposed under this By Law or any other By Law shall be clearly marked as being due and payable by the nominated Club only or a nominated team, a nominated player, a nominated coach, a nominated manager, a nominated official or nominated other individuals.

12-1.2 A Notice of such fine shall be forwarded to the nominated Club, which will be deemed as sufficient service on a nominated team, a nominated player, a nominated coach, a nominated manager, a nominated official or nominated other individuals.

12-1.3 All fines imposed shall be collected by the Club and paid to SDSFA Inc. in accordance with the Notice of such fine.

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- 12-1.4** In the event that a fine is not paid in accordance with a Notice of such fine then the nominated Club; nominated team, nominated player, nominated coach, nominated manager, nominated official or nominated other individuals shall be suspended until the fine is paid. A Club shall not be suspended for non-payment of a fine imposed on a nominated team, a nominated player, a nominated coach, a nominated manager, a nominated official or nominated other individuals.
- 12-2.** Any Member failing to attend two (2) consecutive A.M.s or more without reasonable written reason to the M.C. shall be deemed to have lapsed membership until such time that the offending club membership renewal has been accepted. Whilst the offending club is deemed to have lapsed membership, no competition points can be accrued until membership renewal is carried out.
- 12-3.** Any team playing an ineligible player shall automatically forfeit all points gained in any game or games in which the player has participated and three competition points will be awarded to the opposing team and 2 - 0 win recorded.

INELIGIBLE PLAYERS shall include;

- Over-age players, unless granted dispensation as per By-Laws.
- Players playing in lower division teams of age groups where such players are officially Team Coded with teams in higher divisions of the age group.
- Suspended players.
- Players playing without official clearances where such are required.
- Players representing the Association in the Inter District Representative teams subject to Section 9 of these By-Laws except where such players have been granted dual representation.
- A player playing in a lower age group than that in which he is Team Coded.
- Or as otherwise determined by the M.C.
- Any person who is not registered in the association.

12-3-1. If proven that the Club wilfully sanctioned, the playing of an ineligible player, the said Club or team shall be suspended from further participation in the Association's current competitions.

12-3.2. The Club will be fined \$50 per team sheet for an ineligible player.

Defaulting players or Unfinancial Players, the Club will be fined \$50.00. per game.

12-4. When a player plays for a team in a higher age group than that for which he is Team Coded, the team sheet shall be endorsed accordingly, failure to do so shall render the offending club liable to a fine of \$50 per electronic match sheet.

12-5. Any club withdrawing a team from the competition after its nomination form has been sent in to the Association shall notify the Association in writing; no verbal notification will

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be accepted. Where a team has been withdrawn after a date set down each year by the Association, the club will be fined \$200 for each team withdrawn.

- 12-6.** Where a team has been withdrawn in writing before a date set down each year then the nomination fee will be forfeited.
- 12-7.** Any club withdrawing a team from the competition after it's nomination of teams has been accepted by the S.D.S.F.A. and the competition has been deemed to have been commenced that club will be fined \$500.00 for each team withdrawn.
- 12-8.** a) Forfeits advised to the Competition Department more than forty-eight (48) hours prior to the scheduled kick-off time will incur a fine of \$50. This amount will be payable to the Home/Host Club on application to the M.C.
- b) Forfeits advised to the Competition Department less than forty-eight (48) hours prior to the scheduled kick-off time, or with no notice at all, will incur a fine of \$150 (plus Referee's Fees for both sides). The amount of \$75.00 will be payable to the Home/Host Club on application to the M.C.
- 12-9.** Any team that forfeits three (3) times from any S.D.S.F.A. competition, for which they have been nominated, may be removed from any further Association competition during the current season.
- 12-10.** Failure to have the electronic match sheets and Caution Reports, where applicable, to the Association as per the Competition Rules shall render the Club responsible liable to a fine of \$50 per offence.
- 12-11.** Any Club having the SAME PLAYER suspended on more than one occasion, within the same season shall be liable to a fine of \$50.00 on each subsequent offence by that player.
- 12-12.** Any Club whose team withdraws from the field of play before the final whistle may be fined up to \$1000.00 subject to the determination of the M.C./PDJC.
- 12-13.** Where a coach or manager is found guilty of being inside the metered area or in charge of a team whilst being unregistered, the Club shall be fined \$50 for each game in which the offence occurs. The fine will be increased by \$50 for each subsequent offence by the same offender.
- 12-14.** Failure to comply with By Law 6-3.1 including a failure to identify the player or official to the M.C. in accordance with any By-Law contained herein or at the request of the Secretary or Chairman of the P.D. & J.C. and by the prescribed time will render the club liable for a \$150.00 fine.
- 12-15.** Any club failing to endorse the electronic match sheet with the correct number of ground controllers will be fined \$50 per team sheet in accordance with By-Law 15.1.
- 12-16.** Any club failing to supply match balls as per competition rule 7.2 shall be fined \$50 subject to P.D. & J.C. investigation.

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- 12-17.** Failure by any team's management to check the I.D. Sheet / Electronic match sheet prior to kick off, shall render that team to a fine of: the first and second offences per team shall be free with a warning and the third offence will be \$100 and a three competition point deduction.
- 12-18.** Should a player not be clearly identified by both his name and registration number as per his ID Sheet / Electronic Matchsheet, the player's club will have seven (7) days, from notification of such discrepancy, to show cause to the Management Committee why that player should not be declared an illegible player. Any decision made by the MC shall be final and conclusive and not the subject of any appeal.

SECTION 13 - UNIFORMS

13-0 UNIFORMS

- 13-1.** Players in all matches must appear in registered uniforms comprising shirts with numbers of which none shall be duplicated, shorts and socks in the club's colours, approved shin pads and footwear. Players failing to wear approved shin pads or players with duplicated numbers will result in that player not being permitted to take the field of play.
- 13-2.** Each Club shall have its colours registered with the Association in accordance with these rules and the Competition Department shall publish the Register of Colours.
- 13-2.1.** A new photo shall be supplied each season by all clubs who wish to make any changes to their previous strip, for approval by the M.C.
- 13-3.** The register shall contain a list of Clubs with similar colours and each Club shall appear in the register.
- 13-4.** No team shall play in any uniform other than the registered uniform as registered with the Association, except where that team is obliged to change its uniform due to a clash of colours.
- 13-5.** In the event of two teams from the register are drawn to play the same match, the home team shall change. In the event that the home team fails to change, the match should go ahead under protest, and the offending team shall forfeit any goals/points which may result, and be deemed to have lost the match.
- 13-6.** In the event that two teams from the register being drawn to play the same match and one team is not wearing the uniform registered by that club, and the colours of the opposing team are similar, the team wearing the colour other than the registered uniform shall change.
- 13-7.** Should this team fail to change, the match should go ahead under protest and the offending team shall forfeit any goals/points which may result, and be deemed to have lost the match.

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- 13-8.** For the purpose of this By-Law coloured “bibs” may be worn over the normal Club uniform, provided those “bibs” carry numbers.

SECTION 14 - GROUNDS AND APPURTENANCES

14-0. GROUNDS AND APPURTENANCES

- 14-1.** The home team, or host club, where matches are played on neutral grounds, shall be responsible for proper marking of the ground and shall provide suitable goal posts, nets, corner flags and seating sufficient for coaches, managers and reserves. Where practicable, spectators should be back a distance of two (2) metres outside the field of play, a boundary line, roped off or fenced area.
- 14-1.1.** The host club shall:
- i. provide and maintain operating canteen, toilet and change room facilities.
 - ii. ensure all SDSFAI fixtures are alcohol free.
- 14-2. a)** This area to be controlled by Crowd Controllers easily recognizable as such in S.D.S.F.A. vest as provided. In pursuance of the above, only Crowd Controllers, Coaches, Managers and reserves nominated on the team sheet shall be permitted
within the metered area from five (5) minutes prior to the commencement of the match until all players and officials have left the field after the match.
- b)** All teams must have a registered coach, manager or Club Official present on the bench at all time and printed on the team sheet or the match will be forfeited. No more than 3 officials permitted
- 14-3.** A coach or manager who chooses not to exercise this privilege or, who is sent from the area by the officiating referee, will not be permitted to re-enter the area. Coaches and Managers will be required to display their I.D. cards whilst in this area.
- 14-4.** Coaches and Managers who are exercising their privilege to remain in the metered area must remain seated whilst the match is in progress and may coach junior teams from the bench, provided this is done in a proper manner.
- 14-5.** Abuse to the referee or linesman may render the offender to be removed from the bench by either the referee, assistant referee or a Crowd Controller.
- 14-6.** Moving outside the metered area does not absolve the Coach or Manager of their responsibilities to behave in a proper manner.
- 14-7.** A referee may refuse to officiate on an insufficiently marked ground and in such an event the visiting team will automatically be awarded the match provided the visiting team meets with all the other requirements, except on neutral grounds.

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- 14-8.** The referee shall be empowered to order a match be played, despite protest made in accordance with the above paragraph, but where the protest relates to the ground, goal posts or corner flags not conforming to the laws of the game, such protest must be made in writing in accordance with these rules. A team refusing to take part in such a match shall be deemed to have forfeited the match.
- 14-9.** All matches will be played on the grounds set down by the Association and shall commence at the stipulated times.
- 14-10.** Any team wishing to alter the date of a game must get the approval of the Competition Department and shall ensure that the team sheet clearly reflects both the original date and the date on which the match is played.
- 14-11.** K.O. Competition Semi Finals and Finals shall be played on neutral grounds where possible.
- 14-12.** The rescheduling of any competition game by the Competition Department, including Semi-final, Final, Grand Final and Knock Out games and Finals shall be advised to Club Secretaries of relevant teams no later than 24 hours prior to the new kick off time unless the change is mutually agreed to by the Competition Department and the Secretaries of both affected Clubs.

SECTION 15 - MATCH OFFICIALS

15-0. MATCH OFFICIALS

- 15-1.** Each club will provide at all matches One Crowd Controller not being a coach, manager or player of a team involved in the match, and shall identify themselves to the referee prior to the kick off and shall endorse the team sheet as such, and the referee shall sign there under identifiable in vest, must be in the vicinity of their crowd for the duration of the match. Failure to have One Adult crowd controller present at all times and clearly entered onto the team sheet will result in a forfeit win to the opposition team so long as that team has met all requirements.
- 15-2.** Crowd Controllers shall be responsible for crowd control and supervision of spectators and shall be empowered to take whatever steps as may be reasonably expected to ensure acceptable behaviour of these spectators for the match nominated.
- 15-3.** Crowd Controllers shall be easily identified in a SDSFA VEST as provided.
- 15-4.** Crowd Controllers shall be responsible for the security of the playing area and should take whatever steps necessary to prevent invasion of the area by their spectators. The necessity for removal of an unauthorized person from the playing area will constitute an

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infringement of this paragraph and failure to remove such a person will constitute a further infringement.

- 15-5.** Each Crowd Controller shall be directly responsible for supervision of members of his own club and upon request of the referee or other officials must supply the name of any member of his club who is present at the ground.
- 15-6.** Where a Crowd Controller is unable to control any spectator who is not a member of either club and whom is not prepared to accept responsibility the Home Club shall take whatever steps necessary under the rules provided by the owner of the ground to have the spectator removed.
- 15-7.** Crowd Controllers must comply with any reasonable request by the referee or by any other Club Official or by any representative of the Association.
- 15-8.** Members of all Clubs must comply with any reasonable request by the referee or by any other Club Official or by any representative of the Association.
- 15-9.** Where any match is the subject of complaint or protest in regard to the behaviour of spectators, Club and or Team Officials, whether the match was abandoned or not, the M.C. may order the match replayed at a neutral ground and may include in that order the exclusion from the ground all such persons not directly involved in the match and may suspend either team or club from further competition until the match is replayed. This is in addition to any other directive; fine or penalty the Association may otherwise apply.
- 15-10.** All clubs shall be directly responsible for the behaviour of any of its members and the club may be penalized for the actions of its members, even though that member may or may not be officiating on behalf of the club.
- 15-11.** Crowd Controllers are to be inside the metered area at all times during the match unless having to control spectators. The Crowd Controller must not sit on the bench, nor are they permitted behind or besides the goals and are not to be coaching in any way.
- 15-12.** Crowd Controllers must not consume or be under the influence of alcohol.
- 15-13.** At all SDSFA matches One Adult Crowd Control Official, clearly identifiable in a vest, must be in the vicinity of their crowd for the duration of the match.
Failure to have One Adult crowd controller present at all times will result in a forfeit win to the opposition team so long as that team has met all requirements.

16-0. GROUND MARSHALLS

Duties and Responsibilities of a Ground Marshall.

- 16-1.** To be at the ground 45 minutes before the scheduled kick off of the match, to which they are directed to be on duty. Where upon they will introduce themselves, firstly to the host club, match official and then to both teams management.
- 16-2.** To inspect the ground facilities, benches etc. (as per SDSFA rules and By-laws)

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Rule. Correct ground set up as per SDSFA rules and By-laws.
Failure by Host Club to adhere to the above, therefore breaching the above rule may give cause for a report to be issued by the Ground Marshall.
Fine for this breach \$50.

16-3. To overview and control the flow of the filling out of the electronic match sheet only. They may offer advice but are not to fill out the electronic match sheet for either clubs.

Rule. Electronic match sheet (refer to competition rules).

16-4. To overview the commencement of a match, were as both teams to be on the ground 10 minutes prior to the schedule kick off and carrying out the checking of the players ID Sheets / Electronic Matchsheets

Rule. Teams to be on ground 10 minutes prior to kick off for the purpose of checking ID Sheets / Electronic Matchsheets. In the case of a team or players arriving late and the checking of ID's has not been completed it may be completed prior to kickoff. If any player or official whose identity is in question and needs to be checked but leaves the ground before it can be done so, the team may lose competition points based on investigation by the PD&JC.

In the case of the team officials not having their ID cards or ID Sheet on them on the day they should use the Electronic Matchsheet to check the identity of the players on the day. The Host Club is to provide access to the Electronic Matchsheet.

Failure by either team to adhere to the above, therefore breaching the above rule may give cause for a report to be issued by the Ground Marshall.
Fine for this breach \$50.

16-5. Ground Marshall's are directed to introduce themselves at the commencement of the match to both teams Crowd Controllers and to ensure that they are correctly identified and capable of acting out as Crowd Controllers. (Refer SDSFA Crowd Controllers Duties and Responsibilities). At any time during the match the Ground Marshall, if in his opinion the Crowd Controllers are not conducting themselves in a proper manner or failing in their duties, may request the management of a team to change the Crowd Controller.

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Rule. Crowd Controllers conduct and failure in carrying out, SDSFA Crowd Controllers Duties and Responsibilities.

Failure by either team to adhere to the above, therefore breaching the above rule may give cause for a report to be issued by the Ground Marshall.

Fine for this breach \$50.

16-6. Should a team have no Crowd Controller/s or refuse to appoint Crowd Controller/s, the match will be forfeited.

16-7. In the event of a Spectator or Crowd incident, the Ground Marshall to approach the Crowd Controllers to identify the offending parties and then proceed with the Crowd Controllers and assist them in their Duties.

At no time should the Ground Marshall attempt to approach the offending parties without Crowd Controllers or Team Management.

If in the opinion of the Ground Marshall's the removal of the offending parties is warranted from the Ground, then the Ground Marshall should instruct the management of the team to issue this instruction, failure for the team management to carry out such instructions or refusal of the offending parties to vacate may constitute the Ground Marshal, to request the match officials to terminate the match. A written report must be submitted to SDSFA, PD & JC.

In the event of things becoming uncontrollable then the POLICE are to be called.

16-8. At the conclusion of every match the Ground Marshalls should accompany the match official/s back to the Referee's room and sign the electronic match sheet. Should there be any breach of the rules by either team; a Ground Marshall's report must be submitted.

16-9. Ground Marshalls are to remember that their visible presence is what should be the deterrent and not to enter into confrontation with spectators, clubs or teams.

SECTION 17 - ALL AGE COMPETITIONS

17-0. ALL AGE COMPETITIONS

17-0.1. Members new to Winter All Age Competition may not enter into the All Age Competition without having five (5) junior teams (two x SSF teams equals one(1) junior team) playing with S.D.S.F.A.

17-0.2. Social members may by invitation from the Board enter any SDSFA All Age competition.

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17-1. ALL AGE MEN

17-1.1. The Premier League shall consist of a squad of First and Reserve Grade teams.

17-1.2. The All Age Competition will consist of eight teams, where practicable, single teams only.

17-1.3. The Premier League will not have more than one team from any Club.

Normal promotion and relegation rules will apply.

17-1.4. Only Premier League teams will be permitted to enter the Football NSW Bill Cullinan Cup.

17-1.5. The Peter Miller Cup will be by nomination only and is open to all senior teams playing in this Association. The Carey Cup will be by nomination only and is open to all teams playing in the All Age competitions. The Kevin Morris Trophy will be by nomination only and is open to teams playing in a lower division all age competition and below to be decided each season by the Competition Department in conjunction with the Management Committee.

17-1.6. To participate in the Premier League, Clubs are to provide full facilities in relation to rest rooms, change rooms and canteen.

17-2. FEMALE COMPETITIONS

17-2.1. The composition of the competition will be addressed at the beginning of each season and if

insufficient nominations are received for some age groups those competitions may be run under the Joint Districts Combined Soccer Competition Rules as per By-Law 1.4.

17-3. OVER AGE COMPETITION

17-3.1. If insufficient teams are competing in the over age competition, this competition is to be run under joint districts combined rules.

17-3.2. The joint districts committee shall supply the over age competition premiers and runners-up medallions.

17-3.3. Players registered in all age teams are not eligible for over age competitions.

17-3.4. If sufficient nominations are received, the district will oversee the running of a social type over age competition.

SECTION 18 - CHAMPION OF CHAMPIONS

18-0. CHAMPION OF CHAMPIONS REPRESENTATIVES

18-1. The Association shall nominate, by the due date, for all available age groups in the annual Champion of Champions tournament.

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- 18-2.** Minor Premiers of the first division competitions in each eligible age group will be chosen to represent the Association, except as in rule 17-3 of the By-Laws. A further exception is that the Minor Premier of the Premier League will represent at all age level.
- 18-3.** Any departure from rule 18-2 will need the majority approval of an A.M., except where the eligible team has been withdrawn by the club to which the team belongs.
- 18-4.** Should teams require to travel outside the Metropolitan area, application for financial assistance will be considered on their merits as determined by the M. C.

SECTION 19 – SPONSORED COMPETITIONS

19-0. SPONSORED COMPETITIONS.

- 19-1.** The Board shall, from time to time, nominate competitions as Sponsored Competitions and awards for these Sponsored Competitions will be presented annually.
- 19-2.** Should any Club elect not to comply with any conditions applied to Sponsored Competitions by the Board that Club will be excluded from that Sponsored Competition.