

**PART I
PRELIMINARY**

INTERPRETATION

1. In this Constitution except insofar as the context or subject matter otherwise indicates or requires:
 - a. “secretary” means the person holding office as secretary of the association; or where no such person holds that office - the public officer of the association;
 - b. “special general meeting” means a general meeting of the association other than the annual general meeting;
 - c. “the Act” means the Association Incorporation Act, 2009;
 - d. “the Regulation” means the Association Incorporation Regulation, 2010
 - e. ‘Director-General’ means the Director-General of the Department of Services, Technology and Administration.
 - f. ‘ordinary committee member’ means a member of the committee who is not an office-bearer of the association.
 - g. ‘Director’ means an office bearer of the association
 - h. ‘Member’ means a Member Club with full voting rights and full entitlements.
 - i. ‘Social Member’ means an Association, Club or team not being a member.
2. In this Constitution -
 - a. a reference to a function includes a reference to a power, authority and duty: and
 - b. a reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.
3. The provisions of the Interpretation Act, 1987, apply to and in respect of this Constitution in the same manner as those provisions would apply if this Constitution were an instrument made under the Act.

INTRODUCTION

4. The name of the Association shall be Southern Districts Soccer Football Association Incorporated., which may be abbreviated by use of the acronyms of SDSFA or SDSFA TM or SDSFA®
5. The objects of the Association shall be:
 - a. To organise, control and foster the game of soccer football in the junior and senior grades.
 - b. To hire, rent, lease, purchase or otherwise acquire, maintain, develop Association home grounds and facilities.
 - c. To buy, lease, rent, sell and generally deal in sporting equipment and/or material foodstuffs and beverages.

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And lodged with the SDSFA Office Administration.

- 12.** As soon as practicable after receiving an application for membership, the SDSFA Office Administration shall refer the application to the Board, which shall determine whether to approve or reject the application.

FEES AND SUBSCRIPTIONS

- 13.** A member of the association must, on initial admission to membership, pay to the association a good faith fee of \$1000.00 or, if some other amount is determined by the Board, that other amount.
- 13.1** A Social Member of the association, being an association or a club, must on initial admission to membership, pay to the Association a good faith fee of \$2000.00 or, if some other amount is determined by the Board, that other amount. In the case of a social member being a team, it shall pay to the Association a Bond in such amount as determined by the Board.
- 13.2** A member of the Association must be registered in accordance with the Act.
- 13.3** A Social member being an association or a club must be registered in accordance with the Act.
- 14.** In addition to any amount payable by the member under clause 13 hereof a member of the association must pay to the association, in accordance with an annual Schedule of Fees, an annual membership fee or, if some other amount is determined by the committee, that other amount:
- a.** except as provided by clause 14 (b), before 1 July in each calendar year, or
 - b.** if the member becomes a member on or after 1 July in any calendar year - on becoming a member and before 1 July in each succeeding calendar year.

CESSATION OF MEMBERSHIP

- 15.** A club ceases to be a member of the association if the club-
- a.** resigns that membership;
 - b.** is expelled from the association.
 - c.** ceases to operate;
 - d.** fails to renew its membership;
 - e.** is wound up, or
 - f.** is de-registered

MEMBERSHIP ENTITLEMENTS NOT TRANSFERABLE

- 16.** A right, privilege or obligation, which a club has by reason of being a member of the association;
- a.** is not capable of being transferred or transmitted to another club; and
 - b.** terminates upon cessation of the club's membership.

REGISTER OF CLUBS

17. The SDSFA Office Administration shall establish and maintain a register of clubs of the association specifying name and address of each club secretary.
18. The register of members must be open for inspection, free of charge, by any member of the association at any reasonable hour.
19. A member of the association may obtain a copy of any part of the register on payment of a fee of not more than \$1 for each page copied.
20. If a member requests that any information contained on the register about the member (other than the member's name) not be available for inspection that information must not be made available for inspection.
21. A member must not use information about a person obtained from the register to contact or send material to the person, other than for:
 - a. the purposes of sending the person a newsletter, a notice in respect of a meeting or other event relating to the association or other material relating to the association, or
 - b. any other purpose necessary to comply with a requirement of the Act or the Regulation.

MEMBERS OR SOCIAL MEMBER LIABILITIES

22. The liability of a member or social member of the association to contribute towards the payment of the debts and liabilities of the association or the costs, charges and expenses of the winding up of the association is limited to the amount, if any, unpaid by the member or social member in respect of the membership of the association.

DISCIPLINING OF MEMBERS OR SOCIAL MEMBERS

23. Where the Board is of the opinion that a member or social member of the association-
 - a. has persistently refused or neglected to comply with a provision or provisions of these rules: or
 - b. has persistently and/or wilfully acted in a manner prejudicial to the interests of the association,
the Board may, by resolution-
 - i. expel the member or social member from the association, or
 - ii. suspend the member or social member from membership for a specified period.
24. A resolution of the Board under clause 23 is of no effect unless the Board, at a meeting held not later than 28 days after service on the member or social member of a notice under clause 25 confirms the resolution in accordance with this clause
25. Where the Board passes a resolution under clause 23, the SDSFA Office Administration, shall, as soon as practicable, cause a notice in writing to be served on the club-

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- a. setting out the resolution of the Board and the grounds on which it is based;
 - b. stating that the member or social member may address the Board at a meeting to be held not earlier than 14 days and not later than 28 days after service of the notice;
 - c. stating the date, place and time of that meeting; and
 - d. informing the member or social member that they may do either or both of the following:
 - i. attend and speak at the meeting; and/or
 - ii. submit to the Board at or prior to the date of that meeting written representations relating to the resolution.
26. At a meeting of the Board held as referred to in clause 24 the Board shall-
- a. give the member or social member an opportunity to make oral representations;
 - b. give due consideration to any written representations submitted to the Board by the member or social member at or prior to the meeting; and
 - c. by resolution determine whether to confirm or to revoke the resolution.
27. Where the Board confirms or varies a resolution under clause 23 the resolution does not take effect-
- a. until the expiration of the period within which the member is entitled to appeal against the resolution where the member does not exercise the right of appeal within that period; or
 - b. where within that period the member exercises the right of appeal, unless and until the association confirms the resolution pursuant to Clause 31

RIGHT OF APPEAL OF DISCIPLINED CLUB

28. A club may appeal to the association at a general meeting against a resolution of the Board, which is confirmed or varied under clause 27 within 7 days after notice of the resolution is served on the member, by lodging with the SDSFA Office Administration a notice to that effect.
29. Upon receipt of a notice from a member under clause 28 the SDSFA Office Administration shall notify the Board which shall convene a general meeting of the association to be held within 21 days after the date on which the SDSFA Office Administration received the notice.
30. At a general meeting of the association convened under clause 29
- a. no business other than the question of the appeal shall be transacted,
 - b. the Board and the club shall be given the opportunity to state their respective cases orally or in writing, or both: and
 - c. the members present shall vote by secret ballot on the question of whether the resolution should be confirmed or revoked.
31. If at the general meeting the association passes a special resolution, in favour of the resolution, the resolution is confirmed.
32. Any member or social member that wishes legal representation must first notify the SDSFA Office Administration in writing no later than seven days prior to the appeal. A cheque to the value laid down in the BY-LAWS must accompany this notification.

**PART III
THE BOARD**

POWERS, ETC OF THE BOARD.

- 33.** The Board shall be called the 'management committee' of the association (hereinafter referred to as 'the Committee or MC') and subject to the Act, the Regulations and this Constitution and to any resolution passed by the association in general meeting:
- a.** shall control and manage the affairs of the association;
 - b.** may exercise all such functions as may be exercised by the association other than those functions required by this Constitution to be exercised by a general meeting of members of the association: and
 - c.** has the power to perform all such acts and do all such things as appear to the Board to be necessary or desirable for the proper management of the affairs of the association.

CONSTITUTION OF BOARD AND MEMBERSHIP

- 34.** The Board shall consist of the following office bearers who shall be referred to as 'Directors' -
- a.** President
 - b.** Vice-President
 - c.** Secretary
 - d.** Assistant Secretary
 - e.** Treasurer
 - f.** Publicity, Marketing & Promotions
- 35.** Each Director shall, subject to this constitution, hold office until the conclusion of the annual general meeting following the conclusion of their term of office, in accordance with the By-laws, but is eligible for re-election.
- a.** A Director, having being elected or appointed to the Board shall not hold any committee position of any Member. A person who, at the time of his/her election or appointment as a Director, holds a committee position of any Member must cease to hold a committee position not more than 7 days after being elected or appointed to the Board.
- 36.** In the event of a casual vacancy occurring in the membership of the Board, the Board may appoint a person to fill the vacancy and the person so appointed shall hold office subject to, this Constitution until the conclusion of the annual general meeting next following the date of the appointment.

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ELECTION OF MEMBERS

37. Nominations of candidates for election as Directors of the association or as members of the Board-
- a. shall be made in writing, signed by 2 members of the association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
 - b. shall be delivered to the SDSFA Office Administration not less than twenty-eight (28) days before the date fixed for the holding of the annual general meeting at which the election is to take place.
38. If insufficient nominations are received to fill all vacancies on the Board, the candidates nominated for a position shall be deemed to be elected to that position and further nominations for the remaining positions shall be received during the annual general meeting.
39. If insufficient nominations are received, any vacant positions remaining on the Board shall be deemed to be casual vacancies.
40. If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
41. If the number of nominations received exceeds the number of vacancies to be filled, a ballot shall be held.
42. The ballot for the election of Directors and ordinary members of the Board shall be conducted at the annual general meeting by way of a secret ballot.
43. A nomination of a candidate for election under this clause is not valid if that candidate has been nominated and elected to another office at the same election.

SECRETARY

44. The secretary must, as soon as practicable after being appointed as secretary, lodge notice with the association of his or her address.
45. It is the duty of the secretary to keep minutes of:
- a. all appointments of Directors and members of the Board, and
 - b. the names of members of the Board present at a Board meeting or a general meeting, and
 - c. all proceedings at Board meetings and general meetings.
46. Minutes of proceedings at a meeting must be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.

TREASURER

47. It is the duty of the treasurer of the association to ensure:
- a. that all money due to the association is collected and received and that all payments authorised by the association are made, and

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- b. that correct books and accounts are kept showing the financial affairs of the association, including full details of all receipts and expenditure connected with the activities of the association.

CASUAL VACANCIES

- 48. For the purpose of this Constitution, a casual vacancy of a Director occurs if a Director
 - a. dies,
 - b. ceases to be a Board member of the association;
 - c. becomes insolvent under administration within the meaning of the Corporations Act 2001 of the Commonwealth
 - d. resigns office by notice in writing given to the secretary;
 - e. is removed from office under Clause 49
 - f. becomes of unsound mind or person whose person or estate is liable to be dealt with in any way under the law relating to mental health; or
 - g. is absent without the consent of the Board from all meetings of the Board for three consecutive meetings.
 - h. is convicted of an offence involving fraud or dishonesty for which the maximum penalty on conviction is imprisonment for not less than 3 months, or
 - (i) is prohibited from being a director of a company under Part 2D.6 (Disqualification from managing corporations) of the *Corporations Act 2001* of the Commonwealth

REMOVAL OF MEMBER

- 49. The association in general meeting may by resolution remove any member of the Board from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
- 50. Where a member of the Board to whom a proposed resolution referred to in clause 49 relates makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representations be notified to the members of the association, the secretary or the president may send a copy of the representations to each member of the association. Or if they are not so sent, the member is entitled to require that the representations be read out at the meetings at which the resolution is considered.

MEETINGS AND QUORUM

- 51. The Board shall meet at least 3 times in each period of 12 months at such a place and time as the Board may determine.

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52. Oral or written notice of a meeting of the Board shall be given by the secretary to each Director at least 48 hours (or such other period as may be unanimously agreed by the Board before the time appointed for the holding of the meeting).
53. Notice of a meeting given under clause 52 shall specify the general nature of the business to be transacted at the meeting and no business other than that business shall be transacted at the meeting, except business which the Directors present at the meeting unanimously agree to treat as urgent business.
54. Any three (3) Directors shall constitute a quorum for the transaction of the business of a meeting of the Board.
55. No business shall be transacted by the Board unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present, the meeting adjourned to the same place and at the same hour of the same day in the following week.
56. If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting shall be dissolved.
57. At a meeting the Board-
 - a. the president or, in the president's absence, the vice-president shall preside; or
 - b. if the president and the vice-president are absent or unwilling to act, such one of the remaining members of the Board as may be chosen, by the members present at the meeting shall preside.
58. Additional meetings of the Board may be convened by the president or by any Director of the Board.

DELEGATION BY THE BOARD TO SUB-COMMITTEE

59. The Board may, by instrument in writing, delegate to one or more sub-committees (consisting of such member or members of the association as the Board thinks fit) the exercise of such of the functions of the Board as are specified in the instrument, other than-
 - a. this power of delegation; and
 - b. a function, which is a duty, imposed on the Board by the Act or by any other law.
60. A function the exercise of which has been delegated to a sub-committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
61. A delegation under this section may be made subject to such conditions or limitations as to the exercise of any further functions the subject thereof, or as is time to time or circumstances, as may be specified in the instrument of delegation.
62. Notwithstanding any delegation under this rule, the Board may continue to exercise any function delegated.

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- 63. Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this rule has had the same force and effect as it would have if it had been done or suffered by the Board.
- 64. The Board may, by instrument in writing, revoke wholly or in part any delegation under this rule.
- 65. A sub-committee may meet and adjourn as it thinks proper.

VOTING AND DECISIONS

- 66. Questions arising at a meeting of the Board or of any sub-committee appointed by the Board shall be determined by a majority of the votes of the members of the Board or sub-committee present at the meeting.
- 67. Each member present at a meeting of the Board or of any sub-committee appointed by the Board (including the person presiding at the meeting) is entitled to one vote, but in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- 68. Subject to clause 69 the Board may act notwithstanding any vacancy on the Board.
- 69. Any act or thing suffered, or purporting to have been done or suffered, by the Board or by a sub-committee, is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or qualification of any member of the Board or sub-committee.

PART IV GENERAL MEETINGS

ANNUAL GENERAL MEETING - HOLDING OF

- 70. With the exception of the first annual general meeting of the association, the association shall,
 - a. at least once in each calendar year and within the period of six (6) months after the expiration of each financial year of the association, or
 - b. within such later time as may be allowed by the Director – General or prescribed by the Regulations
convene an annual general meeting of it's members.
- 71. The association shall hold its first annual general meeting -
 - a. within the period of 18 months after it's incorporation under the Act:
and
 - b. within the period of 2 months after the expiration of the first financial year of the association.

ANNUAL GENERAL MEETINGS - CALLING OF AND BUSINESS AT

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72. The annual general meeting of the association shall, subject to the Act and to clause 71, be convened on such date and at such place and time as the Board thinks fit.
73. In addition to any other business, which may be transacted at an annual general meeting, the business of an annual general meeting shall be -
- a. to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting.
 - b. to receive from the Board reports upon the activities of the association during the last preceding financial year;
 - c. “to appoint a public officer and” to elect office-bearers of the association and members of the Board; and
 - d. to receive and consider the statement, which is, required to be submitted to members pursuant to Section 26 (6.) of the Act.
74. An annual general meeting shall be specified as such in the notice convening it.

SPECIAL GENERAL MEETINGS - CALLING OF

75. The Board may, whenever it thinks fit, convene a special general meeting of the association.
76. The Board shall, on requisition in writing of not less than five (5) per cent of the total number of members, convene a special general meeting of the association.
77. A requisition of members for a special general meeting -
- a. shall state the purpose or purposes of the meeting;
 - b. shall be signed by the members making the requisitions;
 - c. shall be lodged with the secretary; and
 - d. may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
78. If the Board fails to convene a special general meeting to be held within one (1) month after the date on which a requisition of members for the meeting is lodged with the requisition may convene a special general meeting to be held not later than 3 months after that date.
79. A special general meeting convened by a member or as referred to in clause 76 shall be convened as nearly as practicable in the same manner as general meetings are convened by the Board and any member who thereby incurs expense is entitled to be reimbursed by the association for any expense so incurred.

NOTICE

80. Except where the nature of the business to be dealt with at a general meeting requires a special resolution of the association, the SDSFA Office Administration shall, at least fourteen (14) days before the date fixed for the holding of the general meeting, cause to be sent by pre-paid post to each member at the member’s address appearing in the register of members, a notice

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specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.

81. Where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the SDSFA Office Administration shall, at least twenty-one (21) days before the date fixed for the holding of the general meeting, cause notice to be sent to each member in the manner provided in Clause 80 the intention to propose the resolution as a special resolution.
82. No business other than that specified in the notice convening a general meeting shall be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted pursuant to clause 81
83. A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary who shall include that business in the next notice, calling a general meeting given after receipt of the notice from the member.

PROCEDURE

84. No item of business shall be transacted at a general meeting unless a quorum consisting of one sixth of members entitled under these rules to vote is present during the time the meeting is considering that item.
85. If within half an hour after the appointment time for the commencement of a general meeting a quorum is not present, the meeting if convened upon the requisition of members shall stand adjourned to the same day in the following week at the time and (unless another place is specified at the time of adjournment by the person presiding at the meeting or communicated by written notice to members given the day to which the meeting is adjourned) at the same place.
86. If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being at least 3) are to constitute a quorum.

PRESIDING MEMBER

87. The president or, in the president's absence, the vice-president, shall preside as chairperson at each AGM; GM;; MCM or SGM of the association.
88. If the president and the vice-president are absent from a general meeting or unwilling to act, the members present shall elect one of their numbers to preside as chairperson at the meeting.

ADJOURNMENT

89. The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to

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place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting which the adjournment took place.

- 90.** Where a meeting is adjourned for 14 days or more, the secretary shall give written or oral notice of the adjourned meeting to each member of the association stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- 91.** Except as provided in Clauses 89 and 90 notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

MAKING OF DECISIONS

- 92.** A resolution or motion arising at a general meeting of the association shall be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the association, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.
- 93.** At a general meeting of the association, a poll may be demanded by the chairperson or by not less than 3 members present in person at the meeting.
- 94.** Where a poll is demanded at a general meeting, the poll shall be taken -
- a.** immediately in the case of a poll which relates to the election of the chairperson of the meeting or to the question of an adjournment; or
 - b.** in any other case, in such manner and at such time before the close of the meeting as the chairperson directs, and the resolution of the poll on that matter shall be deemed to be the resolution of the meeting of that matter.

SPECIAL RESOLUTION

- 95.** A special resolution may only be passed by the association in accordance with section 39 of the Act.

VOTING

- 96.** Upon any question arising at a general meeting of the association a member may only vote to their voting entitlements.
- 97.** In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.
- 98.** A club is not entitled to vote at any general meeting of the association unless all money due and payable by the club to the association has been paid, other than the amount of the annual subscription payable in respect of the current year.

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- a. Each such club shall be entitled to be represented by two (2) delegates.
 - b. The recognised Referee's association shall be represented by two (2) delegates, association teams shall be entitled to one delegate.
- 99.** All members of the Management Committee shall have the right to vote on any resolution or motion arising at an AGM; SGM; MCM or GM of the association.
- 100.** A member is not entitled to vote at any general meeting of the association if the member is under 18 years of age.
Proxy votes not permitted
- 101.** Proxy voting must not be undertaken at or in respect of any meeting of the association.
Postal ballots not permitted
- 102.** The association shall not hold a postal ballot to determine any issue or proposal.

PART V MISCELLANEOUS

INSURANCE

- 103.** The association shall effect and maintain insurance.

FUNDS - SOURCE

- 104.** The funds of the association shall be derived from registration fees, annual subscriptions of clubs and donations and, subject to any resolution passed by the association in general meeting, such other sources as the committee determines.
- 105.** All monies received by the association shall be deposited as soon as practicable and without deduction to the credit of the association's bank account.
- 106.** The association shall, as soon as practicable after receiving any money, issue an appropriate receipt.

FUNDS MANAGEMENT

- 107.** Subject to any resolution passed by the association in a general meeting, the funds of the association shall be used in pursuance of the objectives of the association in such manner as the committee determines.
- 108.** All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by any 2 members of the Board authorised to do so by the Board.

ALTERATION OF OBJECTS AND RULES

- 109.** The statement of objects and this Constitution may be altered, rescinded or added to only by a special resolution of the association.

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110. Change of name, objects and constitution;

An application to the Director-General for registration of a change in the association's name, objects or constitution in accordance with section 10 of the Act is to be made by the public officer or a Director.

CUSTODY OF BOOKS, ETC

111. Except where otherwise provided by these rules, the public officer shall keep in his or her custody or under his or her control all records, books and other documents relating to the association.

INSPECTION OF BOOKS, ETC

112. The records, books and other documents of the association shall be open to inspection, free of charge, by a member of the association at any reasonable hour.

SERVICE OF NOTICES

113. For the purpose of this Constitution a notice may be served by or on behalf of the association upon any member either personally or by sending it by post or by electronic mail or email to the member at the member's address shown in the register of members.

114. Where a document is sent to a person by properly addressing, prepaying and posting to the person a letter containing the document, the document shall, unless contrary is proved, be deemed for the purpose of this Constitution to have been served on the person at the time at which the letter would have been delivered in the ordinary course of the post.

115. Where a document is sent electronically or by email to either of two electronic addresses provided to the SDSFA Office Administration by a member or social member, that document is deemed to have been served at the time and date depicted on a print out of an electronic confirmation.

FINANCIAL YEAR

116. The financial year of the association is:

(a) the period of time commencing on the date of incorporation of the association and ending on the following 30 June, and

(b) each period of 12 months after the expiration of the previous financial year of the association, commencing on 1 July and ending on the following 30 June.

BY-LAWS

117 (1) The Association at its AGM or at a SGM may make, adopt, amend, delete or alter

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By-Laws, not inconsistent with this Constitution, for or with respect to any matter that by this Constitution is required or permitted to be prescribed or that is necessary or convenient to be prescribed for carrying out or giving effect to this Constitution.

- (2) The By-Laws may create offences punishable by a penalty.
- (3) The By-Laws may make provision for or with respect to the waiver, postponement or refund of any fine or fee otherwise payable under this Constitution.

Appendix 1 Application for membership of SDSFA™

(Clause 11)

APPLICATION FOR MEMBERSHIP OF ASSOCIATION

SOUTHERN DISTRICTS SOCCER FOOTBALL ASSOCIATION INCORPORATED

[Incorporated (incorporated under the *Associations Incorporation Act 2009*)

.....

[full name of Club]

of

[address]

hereby makes application to become a member of the SDSFA. In the event of the Club's admission as a member, the Club agrees to be bound by the constitution of the association for the time being in force.

.....

Signature of Secretary of Club

Date

I, (insert name of club secretary)..being an authorised officer of the Club.